

ANNUAL CITY REPORT

Berlin, New Hampshire



For the Fiscal period July 1, 1978-June 30, 1979

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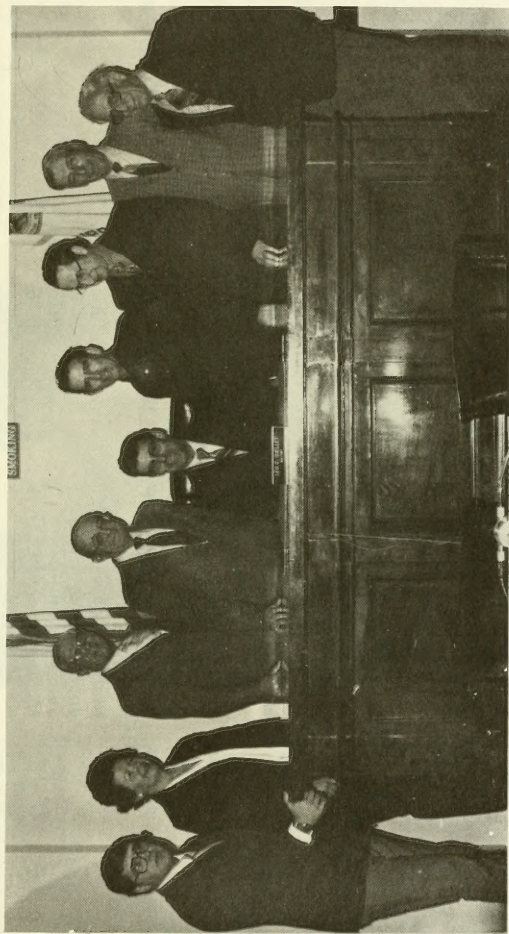
For the Fiscal period July 1, 1978-June 30, 1979

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REPORT CREDITS

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The Mayor and Council

Left to Right: Councilman Richard Payeur, Councilwoman, Yvonne Coulombe, Councilman Albert Nadeau, Councilman Robert Olivier, Mayor Leo G. Ouellet, Councilman Thomas Fortier, Councilman Raymond Chagnon, Councilman Wilfred Routhier, Councilman Albert Theriault.

MAYORS OF THE CITY OF BERLIN

Hon. Henry F. Marston	1897-1899	Hon. Arthur J. Bergeron	1935-1938
Hon. John B. Noyes	1899-1900	Hon. Matthew J. Ryan	1938-1939
Hon. Frank L. Wilson	1900-1901	Hon. Aime Tondreau	1939-1943
Hon. Fred M. Clement	1901-1902	Hon. Carl E. Morin	1943-1946
Hon. John B. Gilbert	1902-1905	Hon. George A. Bell	1946-1947
Hon. George E. Hutchins	1905-1908	Hon. Paul A. Toussaint	1947-1950
Hon. Fremont D. Bartlett	1908-1910	Hon. Aime Tondreau	1950-1957
Hon. Daniel J. Daley	1910-1915	Hon. Guy Fortier	1957-1958
Hon. George F. Rich	1915-1919	Hon. Laurier A. Lamontagne	1958-1962
Hon. Eli J. King	1919-1924	Hon. Edward L. Schuette	1962-1965
Hon. J. A. Vaillancourt	1924-1926	Hon. Dennis Kilbride	1965-1966
Hon. Eli J. King	1926-1928	Hon. Norman J. Tremaine	1966-1968
Hon. Edward R. B. McGee	1928-1931	Hon. Earl F. Gage	1968-1970
Hon. W. E. Corbin	1931-1932	Hon. Norman J. Tremaine	1970-1972
Hon. O. J. Coulombe	1932-1934	Hon. Sylvio J. Croteau	1972-1976
Hon. Daniel J. Feindel	1934-1935	Hon. Laurier A. Lamontagne	1976-1978
Hon. Leo G. Ouellet	1978		

CITY MANAGERS OF THE CITY OF BERLIN

Stanley Judkins	1962-1966
Joseph Burke	1970-1973
James C. Smith	1973-1978
Michael Donovan	1978-

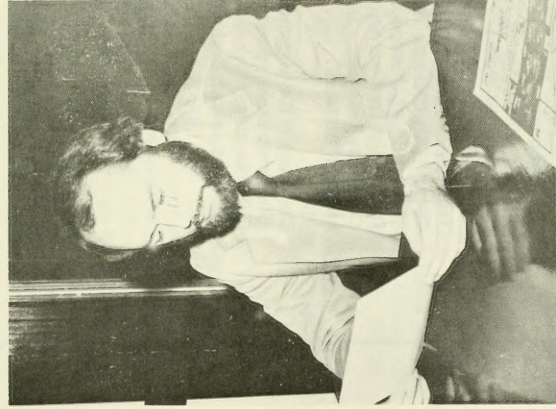
CITY MANAGER'S REPORT

Nineteen hundred seventy-nine was a year in which the Mayor, Council and City Manager worked together, in relative harmony, towards providing effective government at a lower cost and towards reversing Berlin's stagnant economy. Major areas of concern during the year were:

1. **The Municipal Budget and Tax Rate.** A careful, deliberate and thorough budget review process led to only the second property tax rate reduction in the decade. Berlin's equalized tax rate is no longer among the highest in New Hampshire.
2. **Economic Development.** The Converse plant closure announced in January, 1979 focused federal, state and local attention on Berlin's declining economic base. As a result, BEDCO was formed and capitalized with federal and state funds and the Berlin Economic Development Office was established. By the end of the year, five new small industries had established themselves in the area, and one more has announced plans to do so.
3. **Sewer Project.** The city suffered through its third summer of sewer project construction with twice as much sewer pipe installed in our streets as in both of the past two summers. The wastewater treatment plant was completed and dedicated in October; but it is operating at about 40 percent capacity because of incomplete pipeline construction in our neighborhoods.

MANAGEMENT AND ADMINISTRATIVE ACCOMPLISHMENTS

- During 1979, city government saw a number of management and administrative advancements. These included:
- Closeout of Berlin's urban renewal project
 - Purchase of a municipal phone system to reduce telephone costs



Michael Donovan, City Manager

- Transfer of ambulance service to a private contractor
- Execution of a revaluation contract to equalize our grossly distorted tax base
- Adoption of a merit policy for compensation increases for management employees
- Retention of stable management for the Berlin Municipal Airport
- Purchase of sorely needed heavy equipment for the Public Works Department
- Participation in potentially cost-savings, self-insurance programs for workmen's and unemployment compensation coverages
- Establishment of an attractive tax prepayment incentive program
- Hiring of a fulltime, professional assessor
- Development of energy conservation plans for all municipal buildings

OTHER ACHIEVEMENTS

Other achievements during the year, described elsewhere in the annual report, include installation of modern traffic signals; rehabilitation of the Main Street bridge over the Dead River; acquisition of three properties for the East Side Arterial; and development of federal applications for downtown revitalization and the new south bridge.

CHALLENGES FOR 1980

As the City enters the 1980's, it faces many problems. These problems can be categorized as either "problems of government" or "problems of development", as follows:

PROBLEMS OF GOVERNMENT:

1. **The sewer project** remains incomplete. A half-million dollar law suit by a contractor against the City is pending; there is a serious question about whether our streets will be satisfactorily resurfaced; and, the State and EPA are declaring thousands of dollars of expenses ineligible for federal/state reimbursement. The ultimate closeout of this project may well have serious fiscal implications for the City.
2. A major **Tax Suit** against the 1978 and 1979 assessments of the Brown Company is pending. The value of this suit is about \$1.4 million.
3. Pressures from the general public for **reduced property taxes** continue, placing City departments "between the rock and the hard place" as citizens demand more services and reduced taxes.
4. The **human resource structure** of some important areas of city government is substantially outmoded, and some key management and workforce employees are untrained and unprepared for the demands of government in the 1980's. Addressing this problem without additional funds will not be easy.

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PROBLEMS OF DEVELOPMENT:

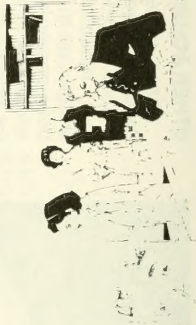
1. Our **economic base** of manufacturing jobs will probably continue to decline. Berlin must continually fight the battle of **economic development** to replace anticipated job losses in its economic base of manufacturing. Future years must continue the 1979 trend of successful industrial development.
2. Our **downtown** is deteriorating. However, significant opportunities for reversal exist, and downtown revitalization must begin in order to reverse the downward trends. The downtown employs about 1,000 people, and it must remain a strong part of our local economy.
3. Our community infrastructure of streets, bridges, water lines, storm sewer and public buildings is old, and the need for repairs outstrips our current willingness to pay for such repairs.

In the coming year, the City Manager will attempt to give a priority to addressing the above seven concerns.

Respectfully submitted,
Michael L. Donovan
City Manager

MUNICIPAL OFFICERS

City Manager	Michael Donovan
City Comptroller	Aline Boucher
City Clerk	Olivette M. Dumas
Tax Collector	L. Laurier Rousseau
City Attorney	James Burns
Police Chief	Paul Morin
Fire Chief	Norman Lacroix
Civil Defense Director	Roma Brisson
Health Officer	Robert Delisle
Building Inspector	Fernand Villeneuve
Overseer of Public Welfare	Maurice A. Belanger
Recreation Director	Mitchell Berkowitz
Librarian	Inez Hamlin
Supt. of School	John Doherty, Jr.
Business Administrator, Asst. Supt. of Schools	Alan Perrin
City Engineer	Luc Carriere
Public Works Director	Maurice Wheeler
Supt. of Water Works	Albin Johnson
Asst. Super., Water Works	Larry Hodgman
Treasurer	Robert Aulie
Deputy City Clerk	Elaine Ruel
District Court, Justice	Wallace Anctil
Clerk	Lucien Fortier
Cemetery Trustees ..	Donald Sloan, Janet King, Oscar Rosenberg
Library Trustees	Roberta Blais, Chrm., Nathalie Savchick, Lorraine Rivard
Community Development Director	Jeff Taylor
Economic Development Director	Roland Sherman
Chief Assessor	Robert Peabody
Superintendent, Berlin Pollution Control Facility	Joel Goode



THE MAYOR'S REPORT

I hope that in the future the residents of our city will be able to call 1979 the year Berlin turned itself around. We turned around years of unsuccessful industrial development efforts. We turned around our recent history of high tax rates. We began to modernize our municipal business practices. And, we began to turn Berlin's image around.

INDUSTRIAL DEVELOPMENT: OUR MAIN GOAL

Nineteen hundred seventy-nine began on a pessimistic note, when, in January, Converse Company announced closure of their Berlin plant, which at one time employed over 1,000. Recovering from that is the true test of our industrial development program, which I have made a primary goal of my administration.

Reaction to the Converse closure was swift and ultimately effective. The City Manager and I immediately secured a \$190,000 economic development grant from the Governor's Office. A portion of this grant was used to fund the Economic Development Office, and by March we had hired an industrial development professional with 17 years experience, Mr. Roland Sherman. Under the leadership of the Mayor and Council, BEDCO was formed as a non-profit economic development corporation representing all of Berlin -- government, business and labor. BEDCO was capitalized with \$850,000 in state and federal grants to establish a revolving loan fund to attract new industry. By mid-summer all the local tools -- industrial development staff -- BEDCO -- loan funds -- were in place, and things were happening.

In November, we were all celebrating the announcement of six new industries and 500 projected new jobs in Berlin.

The successes of the past year are due to the efforts of many people inside government and out. They represent a true team effort. I hope we can continue to sustain this team effort in the 1980's. I will personally continue to make industrial development the City of Berlin's principal goal.

ECONOMICAL AND EFFICIENT GOVERNMENT

When I took office as Mayor two years ago, Berlin had one of the highest tax rates in New Hampshire. In 1979 our tax rate declined for only the second time in a decade, and now our taxes are in the mid-range among New Hampshire communities. The lower tax rate in 1979 resulted partly from good luck due to more outside revenues and mostly from the firm, hard stance taken on our FY 80 budget by myself and a majority of Council. If we are to continue to have a stable tax rate, we must maintain our fiscally responsible approach towards the annual city budget.

During 1979 we were able to take many steps to make city government more efficient and effective, in spite of the fact that taxes were reduced. Major steps taken include transferring ambulance service to a contract with a professional medical rescue service; contracting for revaluation to make our property tax base fair and just; purchasing badly needed snow removal equipment; hiring a fulltime, professional assessor; establishing a better tax prepayment plan; and, developing energy conservation plans for all city schools and buildings. All of these actions were designed to make our city government better serve its people.

BERLIN'S IMAGE

As we revitalize Berlin's economy, we are slowly changing its image. More people both from within our city and from without are looking positively on Berlin as a good place to live, work and play in. This is important because a good image is a necessity if we are going to economically grow and prosper.

Community image building should be the task of a Chamber of Commerce, and I commend ours for the fine job it is doing. However, we must all remember that, in the end, we are the image makers of Berlin. Our successes, particularly in industrial development, and the public relations benefits they reap can be offset by our failures -- failures reflected in strikes, petty political bickering, immature leadership, negativism and pessimism. For my part, I hope to be able to continue the relatively harmonious conduct of local government affairs so that city government can work to strengthen Berlin's image. I ask each citizen of Berlin to do the same.

FUTURE CHALLENGES

In the future, I see three major challenges for Berlin:

1. Continued **economic development** so our young people do not have to leave home to find good jobs.
2. Downtown revitalization so that Berlin can once again become the commercial center of the North Country.
3. A **stable tax rate** so that local government does not take more out of the taxpayer's pocket than is absolutely necessary.

If I am re-elected Mayor, these will be my top three priorities.

Respectfully submitted,
Leo G. Ouellet
Mayor

ANNUAL SCHOOL REPORT

This report is a summary of a comprehensive annual report prepared by the Superintendent of Schools for the Berlin Board of Education for the school and fiscal year of 1978-1979. The entire report is in the public domain and is still available to any interested persons in the school department, city government or to citizens in general. The report by its nature is very generalized and is comprised mainly of information obtained from selected administrators and teachers. Because the report is comprehensive, it does not deal with details, but it does represent information from programs including Kindergarten, Forestry, and subjects from Reading to Welding and from Readiness to Chemistry. It also touched upon such current concerns as the need for energy conservation and the process of negotiations with labor unions. Important developments have influenced the school budget and the educational process in Berlin during the time indicated. There have been legislative actions taken at the state and federal levels which have required added payments on the local level because the legislation has not carried with it the necessary appropriate funds. As with all departments, much difficulty has been caused by the rapid and erratically increasing costs of energy and utilities in general.

A very pronounced problem has been the developing negative attitude about public education in Berlin and of the desire of some officials to reduce cost of city government at the expense of the students and teachers of the school system. This has resulted in reduced services to students in both the academic and extra-curricular fields and has resulted in

lessened morale among employees, and also a poorer image of public education in this city and state.

The total personnel in the school system for the year of this report was 261 people—252 full-time and 9 part-time. This list includes people whose salaries have been funded outside the local budget.

The following brief statements will summarize in generalized terms the contents of the larger report.

ELEMENTARY

There is much activity and many accomplishments in our elementary schools. There are many active parent groups with increased participation. The various schools have programs which encourage school pride and consequent better behavior. Curriculum guides have been developed in all subject areas and at all grade levels. Reading materials are being replaced. These materials, plus good teaching and effective administrative leadership have provided the constantly improving standard test scores and enthusiasm for reading. Programs for the deaf and the hearing impaired, plus programs in special education and trainable programs are part of the programs. The Bilingual Program is still an integral part of the school system and has been expanded to the fifth grade. There have also been sports programs with wide participation and excellent results.

JUNIOR HIGH

The Junior High has been designated as comprehensive for the 1978-1979 year. The English, social studies, and mathematics departments have worked extensively on the New Hampshire State Accountability Program in preparation of mandated testing programs in these areas. The Staff Develop-

ment Program to ensure teacher competency has been on-going. There is cause for much concern that important programs in art, music, and physical education and the activities program will suffer if more financial cutting takes place. In this area, as in others, the physical plant is deteriorating, and much work needs to be done.

SENIOR HIGH

This has been a sound academic year with goals in the Staff Development Master Plan being reached and college board scores have improved. Most students have the qualities to be successfully employed or to be accepted in two or four year colleges for advanced training. School attendance has been improved and incidents of vandalism have decreased. The school's activities program has played a very important part in improving morale and encouraging students and staff to work for school improvement. This school has been a leader in the State of New Hampshire, but it cannot continue to be without the support and understanding of the Board of Education and the governing body of the City of Berlin.

OTHER ASPECTS

The Berlin Board of Education has maintained a hot lunch program in all the public and parochial schools of the city with a daily participation of nearly nine-hundred students. This is a very complicated program which requires nutritional and financial supervision.

The Alternative Education Program is conducting its sixth year of operation and has filled the needs of many students who could not cope with the structured school procedure.

The Guidance Program plays an important role in any school because no matter

(Continued on page 7)

how valuable the school's program is, the students need to be appropriately placed and counseled if they are to receive maximum benefits from their education. Forty students of the Class of 1978 are attending four year colleges. Sixty-one are attending other types of schools. One hundred-one students are employed. The college board scores have been good in both verbal and mathematical segments.

School nurses play a significant part in the health and welfare of all students. Each school child is examined for vision, hearing, height, weight, and dental care. Parings are kept informed of the results. All athletes, cheerleaders, gym class students, and kindergarten and first grade students are examined at the beginning of the school year by the school physician. Among significant achievements for the year is the fact that 1,343 students were immunized for diphtheria, tetanus, pertussis, and rubella, and 623 students were immunized for mumps.

In Vocational Education, the school year 1978-1979 marked the first full year of operation following the completion of construction in December of 1978. There have been effective programs and good participation by local and area students. In addition to the school's programs, there was much participation in community activities. The program has been evaluated by the State Division of Vocational Education and many commendations have been received.

NORTH COUNTRY EDUCATION SERVICE

The North Country Education Service is a regional organization which has served as an agent for all the North Country districts from Conway to Pittsburg. Berlin has participated in this program from the beginning and has benefitted in services received in speech, hearing, the handicapped and in media services and equipment.

BERLIN PUBLIC SCHOOLS, BERLIN, N.H. SCHOOL CALENDAR, 1979-80

School Days	Calendar	Pay Days	School Days	Calendar	Pay Days
	Sun Mon Tues Wed Thurs Fri Sat		Sun Mon Tues Wed Thurs Fri Sat		
19	SEPTEMBER	1	17	APRIL	2 weeks
	2 3 4 5 6 7 8			1 2 3 4 5	2 weeks
	9 10 11 12 13 14 15 1st pay pd.			6 7 8 9 10 11 12	2 weeks
	16 17 18 19 20 21 22 2nd pay pd.			13 14 15 16 17 18 19	2 weeks
	23 24 25 26 27 28 29			20 21 22 23 24 25 26	
	30			27 28 29 30	
22	OCTOBER		21	MAY	2 weeks
	1 2 3 4 5 6 7			1 2 3 4 5	2 weeks
	8 9 10 11 12 13			6 7 8 9 10 11 12	2 weeks
	14 15 16 17 18 19 20 2 weeks			13 14 15 16 17 18 19	2 weeks
	21 22 23 24 25 26 27			20 21 22 23 24 25 26	2 weeks
	28 29 30 31			27 28 29 30 31	
19	NOVEMBER	1 2 3 2 weeks	12	JUNE	2 weeks
	4 5 6 7 8 9 10			1 2 3 4 5 6 7	
	11 12 13 14 15 16 17 2 weeks			8 9 10 11 12 13 14	2 weeks
	18 19 20 21 22 23 24			15 16 17 18 19 20 21	2 weeks
	25 26 27 28 29 30			22 23 24 25 26 27 28 2 weeks	
15	DECEMBER	1 2 3 2 weeks	184	JULY	2 weeks
	4 5 6 7 8 9 10			1 2 3 4 5	2 weeks
	11 12 13 14 15 16 17 2 weeks			6 7 8 9 10 11 12	2 weeks
	18 19 20 21 22 23 24			13 14 15 16 17 18 19	2 weeks
	25 26 27 28 29 30			20 21 22 23 24 25 26	2 weeks
				27 28 29 30 31	
22	JANUARY	1 2 3 4 5		AUGUST	1 2
	6 7 8 9 10 11 12 2 weeks			1 2 3 4 5 6 7 8	2 weeks
	13 14 15 16 17 18 19			9 10 11 12 13 14 15 16	2 weeks
	20 21 22 23 24 25 26 2 weeks			17 18 19 20 21 22 23	2 weeks
	27 28 29 30 31			24 25 26 27 28 29 30	
16	FEBRUARY	1 2 2 weeks		SEPTMBER	2 weeks
	3 4 5 6 7 8 9			1 2 3 4 5 6	2 weeks
	10 11 12 13 14 15 16			7 8	
	17 18 19 20 21 22 23 2 weeks				
	24 25 26 27 28 29				
21	MARCH	1 2 2 weeks		VACATIONS & HOLIDAYS	
	3 4 5 6 7 8 9			Orientation Day	
	10 11 12 13 14 15 16			Total Staff Orientation	
	17 18 19 20 21 22 23			First Day of School	
	24 25 26 27 28 29			Teachers' Convention	
				Veterans' Day	
				Thanksgiving Recess	
				Christmas Vacation	
				Winter Vacation	
				Spring Vacation	
				Memorial Day	
				Last Day of School	

ECONOMIC DEVELOPMENT REPORT

THE LOCAL ECONOMY

Berlin's economy went through some major painful changes during the past year.

The year started with problems - a Brown Company settlement for one year only instead of the normal two or three, a strike at Converse and a strike at Berlin Foundry and Machine. The Berlin Foundry and Machine problem was settled in two weeks while the Converse confrontation lasted two months.

On January 19, 1979 Converse announced its intention to close all operations in Berlin by March, leaving some 500 area residents without work. During the Spring and Summer of 1979, it became obvious to all that there was a substantial possibility of Brown Company being sold to another company, in whole or in part, raising fears and doubts. Silver Brothers began construction of a new larger facility in Gorham as they could not expand at their former Goebel Street location.

Statistics for Summer 1978 showed an area work force of 22,820 and Unemployment Rate of 4.5%. By Summer 1979 these same figures were work force 21,820 (down 1,000) and unemployment rate 5.2% (up 0.7%).

DEVELOPING OUR PRODUCT

As of July, 1978, the City of Berlin was well into the basic steps of product improvement, without which a healthy economy would be difficult to create or maintain. These steps included transpor-

tation and sewer improvements, a new hospital, downtown revitalization and coordinated physical municipal budget. The Community Development Department under Mike Donovan was well into the creation of the Berlin Economic Adjustment and Revitalization Strategy (BEARS) study with Federal EDA assistance and an Economic Director, Stan Douglas, was on board working to promote new industry.

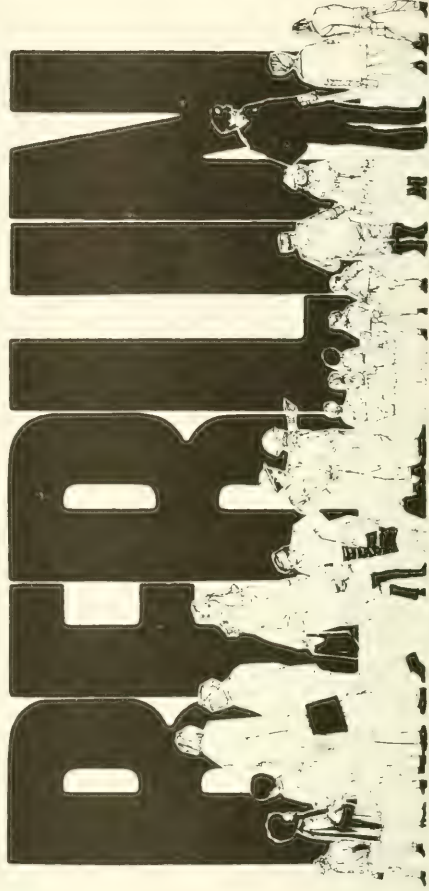
By August, the BEARS Study was introduced to the City Council and general public and it was approved on October 16, 1978, laying the basis for EDA Title IX financial assistance to Berlin. Leadership changes followed with Stan Douglas leaving Berlin in September, City Manager Jim Smith resigning in December and former CD Director Mike Donovan taking over as City Manager.

In January, 1979 past work culminated in State and Executive Council preliminary approval of economic development funding for Berlin in the amount of \$190,000, of

which \$152,000 would be provided by the EDA Section 304 Grants to States program and \$38,000 directly from the State of New Hampshire. These funds were specifically allocated; \$90,000 to fund a Berlin Economic Development Office for 1½ years, and \$100,000 to be used in a Business Financing program to be developed. The help and assistance of former Governor Thompson, Governor Gallen, Councillor Ray Burton, DRED Commissioner George Gilman, Senator Lamontagne and Congressman Cleveland were instrumental in gaining this State approval.

The Converse closing announcement in January brought a cohesive realization of the need for concerted efforts by all groups locally to support economic development. State and Federal support were promised by all concerned and locally a new group created through the leadership of Mayor Ouellet to provide coordinated guidance and support in economic development. BEDCO, the Berlin Economic Development Council was formed of equal representation

(Continued on page 10)



March 1980

SUN	MON	TUE	WED	THU	FRI	SAT
2 Easter	3 • Recreation & Parks Meeting—4:30 p.m., Rec. & Parks Office • City Council Meeting—7:05 p.m., City Hall	4 • Board of Education Meeting—7:00 p.m., Board Room	5	6 • Police Commission Meeting—6:30 p.m., Police Station, Green Street • Planning Board Meeting—7:00 p.m., City Hall	7	8
9	10 • Immunization Clinic 3:00 p.m., City Hall • Zoning Board Meeting—7:00 p.m., City Hall • Housing Authority Meeting—8:00 p.m., 10 Granite Street	11 • Industrial Authority Meeting—4:00 p.m., City Hall	12	13 • Water Commission Meeting—2:00 p.m., City Hall • Police Commission Meeting—6:30 p.m., Police Station, Green Street	14	15
16	17 St. Patrick's Day	18 • Board of Education Meeting—7:00 p.m., Board Room • Housing Board of Appeals 7:00 p.m., City Hall	19	20 • Cripple Children Service Clinic 9:00 a.m., AVH • Police Commission Meeting—6:30 p.m., Police Station, Green Street	21	22
23	24 • City Council Meeting—7:05 p.m., City Hall	25	26	27 • Water Commission Meeting—2:00 p.m., City Hall • Police Commission Meeting—6:30 p.m., Police Station, Green Street	28	29
30 Palm Sunday	31					

of local government, organized labor and the business community represented by the Chamber of Commerce. With Governor Gallen's support, Paul McQuade volunteered his services to the City as economic coordinator from mid February to mid March and helped to tie together local, state and federal development efforts.

In mid March, Roland Sherman, a Certified Industrial Developer with seventeen years experience, was retained on an eighteen month contract to provide the needed professional industrial development staff services to the City, the Berlin Industrial Development Council. Working with Paul Guilderson's NH Office of Industrial Development, Herb Hall, the North Country Industrial Agent, the Berlin Chamber of Commerce and others, industrial prospects were developed and continue to be developed successfully. Hopes were raised that Carroll Industries of Conway would expand to the Authority 44,000 sq. ft. industrial building but by June the company had decided not to proceed with the proposed Berlin expansion.

By years' end, June 1978, work on EDA and State industrial development grants (\$90,000 for E.D. Office and \$850,000 for Revolving Loan Fund Business Financing Program) was nearing completion, incorporation papers for the non-profit Berlin Economic Development Council (BEDCO) had been filed and prospect activity was increasing dramatically. With the local team, tools and financing and state and federal support the early months of Fiscal Year 1980 resulted in announcements and start up of six new industries for our area economy. These included: American Skate Corporation, a new U.S. subsidiary of Dominion Skate Co., Ltd. of Ontario, Canada; Altama Delta Corp. a second NH Branch location for this Darien, GA. manufacturer; Caron Moc., Inc., a new firm originally started in Maine; Gamm, Inc., a new stitching firm replacing Wolteboro Mills which closed, L & B Safety Clothing, a new locally started firm; Sewall (Sloux) Moccasin, of Lewiston, Maine; and not started but announced Digi-Trol, Inc. a new electronics firm. By December, 1979, these new firms employed 208 Berlin residents

with company plans indicating the probable addition of 300 more jobs during 1980, to totally replace the lost Converse employment. With continued local cooperation and support and with effective tools in place, Berlin's new economic development efforts are off to a good start.



Altama Delta President, Aage Jensen, describes the combat boot which is one of Berlin's newest manufacturing products



Industrial Development and Park Authority Chairman Robert Olivier and Alan Adams of American Skate signing the Company's lease for the industrial development building, while Governor Gallen looks on.



Ribbon cutting for American Skate Company held in November, 1979. L. to R.: Paul Charlton, Alan Adams, Mayor Leo Ouellet, Councilman Robert Olivier, Governor Hugh Gallen

April 1980

SUN	MON	TUE	WED	THU	FRI	SAT
6 Easter Day	7 • Recreation & Parks Meeting—4:30 p.m., Rec. & Parks Office • City Council Meeting 7:05 p.m., City Hall • Board of Assessors in Session—7:00-8:00 p.m., City Hall	8 • Immunization Clinic 3:00 p.m., City Hall • Zoning Board Meeting—7:00 p.m., City Hall • Housing Authority Meeting—6:00 p.m., 10 Granite Street	9 • Industrial Authority Meeting—4:00 p.m., City Hall	10 • Water Commission Meeting—2:00 p.m., City Hall • Police Commission Meeting—6:30 p.m., Police Station, Green Street	11 • No Garbage Collection • City Hall Closes at Noon	12
13	14 • Board of Assessors in Session—7:00-8:00 p.m., City Hall	15 • Tax Report Day • Board of Education 7:00 p.m., Board Room • Housing Board of Education Meeting—7:00 p.m., City Hall	16 • Veteran's Council Representative 8:30-4:00, City Hall	17	18	19
20	21 • City Council Meeting 7:05 p.m., City Hall • Board of Assessors in Session—7:00-8:00 p.m., City Hall • No School	22 • No School	23	24 • Water Commission Meeting—2:00 p.m., City Hall • Police Commission Meeting—6:30 p.m., Police Station, Green Street • No School	25 • No School	26
27 Daylight Savings Begins	28 • Fast Day • City Hall Closed No Garbage Collection	29 • Monday Garbage Collection Today • Board of Education 7:00 p.m., Board Room	30			

BEDCO BERLIN ECONOMIC DEVELOPMENT COUNCIL

This not-for-profit corporation formed in June 1979 is comprised of a key team of business, city government and labor leadership. Designated by the Berlin City Council to be the organization to receive, administer and set policy for \$750,000 EDA Title IX LTED funds and \$100,000 Section 304 Supplemented grant funds, BEDCO will be able to provide corporate structure, continuity and non-political approach to dealing with new and existing businesses concerning their financing needs.

BEDCO plans to use this financing in a Revolving Loan Fund Business Financing program in flexible and innovative ways to supplement normal conventional financing and other state and federal financing programs. The goal for use of these funds is first, new employment opportunities for Berlin's citizens; second retention and expansion of existing firms and employment opportunities and then the more normal financing criteria of conservation of funds and earning of interest on funds advanced.

Because of these priorities, BEDCO's supplemental use of these EDA funds will be in loan guarantees, direct loan, interest rate write-downs, real estate, lease guarantees, working capital, receivables, inventory or equipment financing or in a subordinated equity position in special cases. Such flexibility in financial packaging is relatively unique and extremely valuable in negotiating with firms considering Berlin as a location.

In anticipation of receipt of the EDA funding, BEDCO and the City Economic Development Staff have been negotiating with several firms regarding use of these

funds. In fact, two of the first BEDCO loan projects will involve:

- A. American Skate Corporation (up to \$400,000 - 300 jobs);
- B. Berlin Industrial Development and Park Authority (\$118,500 - 10,000 sq. ft. speculative industrial building)

Negotiations are ongoing with three additional small diversified firms which have applied for \$83,000 and would represent 80 new jobs. BEDCO funds may also be used in conjunction with the Berlin Industrial Development and Park Authority in assisting Altama Delta Corporation to purchase the lower Converse Plant.

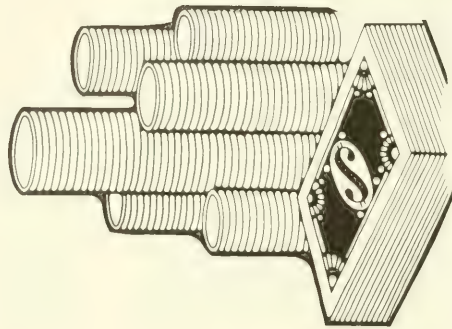
All paperwork has been submitted to the State of New Hampshire and EDA for release of funds as BEDCO has been fully qualified to receive these funds for the Revolving Loan Fund and has been making preliminary conditional loan commitments based on receipt of these funds.

In summary, the business, labor, government team represented by the non profit BEDCO and the financing means provided by EDA and the state, are expected to greatly enhance Berlin's economic future.

Meetings held monthly at call of president.

Loan Administration Board Members Not Members of the Board of Directors

Paul Campagna
Edgar Dean
Richard Langlois



BEDCO BOARD OF DIRECTORS

Real Cloutier - Treasurer, LAB
Lee Coulombe
Yvonne Coulombe
Richard Day
John Doherty - President
Michael Donovan, LAB
Don Duquette, LAB
R.H. Sherman - Secretary
Edward Ferrari
Earl Gage
Mark Hamlin, Vice-Pres., LAB
Eli Isaacson
Joseph Ottolini
Leo Ouellet
Richard Payeur
David Rosenberg
Albert Theriault
Sylvio Theriault

May 1980

SUN	MON	TUE	WED	THU	FRI	SAT
4	5	6	7	1	2	3
	• Recreation & Parks Meeting—4:30 p.m., Rec. & Parks Office • City Council Meeting—7:05 p.m.	• Immunization Clinic 3:00 p.m., City Hall • Zoning Board Meeting 7:00 p.m., City Hall • Housing Authority Meeting 8:00 p.m., 10 Granite Street		• Police Commission Meeting—6:30 p.m., Police Station, Green Street • Planning Board Meeting—7:00 p.m., City Hall		
11	12	13	14	15	16	17
Mothers' Day		• Board of Education 7:00 p.m., Board Room • City Council Meeting—7:05 p.m., City Hall	• Industrial Authority Meeting—4:00 p.m., City Hall	• Cripple Children Service Clinic 9:00 a.m., AVH • Police Commission Meeting—6:30 p.m., Police Station, Green Street		
18	19	20	21	22	23	24
	• City Council Meeting 7:05 p.m., City Hall		• Veteran's Council Representative 8:30-4:00 p.m., City Hall	• Water Commission Meeting—2:00 p.m., City Hall • Police Commission Meeting—6:30 p.m., Police Station, Green Street		
25	26	27	28	29	30	31
	Memorial Day				• Traditional Memorial Day • No Garbage Collection • City Hall Closed • No School	

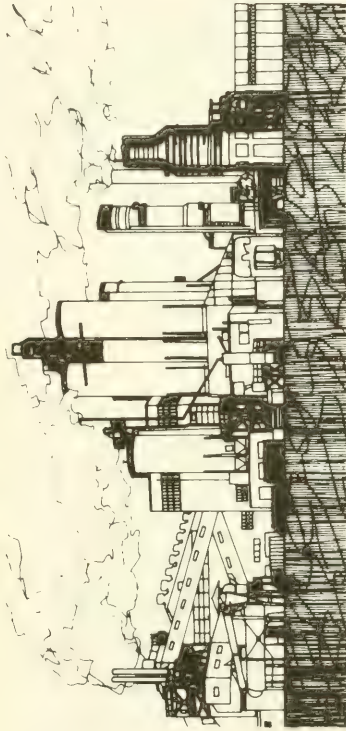
BIDPA

BERLIN INDUSTRIAL DEVELOPMENT AND PARK AUTHORITY

The City of Berlin, by ordinance passed September 15, 1975, reconstituted and formed the Authority pursuant to N.H. RSA 162-G to act as the industrial facilities development arm of the City of Berlin, particularly in matters involving real estate and real estate financing. The members of the Authority are appointed by the Mayor, subject to confirmation by the City Council, and members serve for three year terms with one third of the terms expiring yearly.

At the present time, the Authority membership consists of twelve regular members, three alternates and two ex-officio members. The membership is broadly representative of the City Council, the business community, organized labor and the general public.

The Authority presently owns or controls four industrial facilities which include two older buildings of 3,200 and 6,300 square feet acquired by gift from the city (fully leased to three tenants), a 44,000 square foot facility built at the industrial park in 1975 (fully leased long term with a purchase option) and a new 10,000 square foot speculative building presently under construction at the industrial park. The



Authority previously sold a third building acquired from the city by gift to a local firm and is still receiving mortgage payments therefor. Recently, the City Council turned over a surplus school property to the Authority for a four year period and the Authority is presently finalizing the four year lease of this facility to a small new electronics firm. Further, the Authority acts as agent for the City in the development and marketing of the 65 acre Maynesboro Industrial Park.

The Authority maintains close liaison with the City Council at all times and, before any property can be sold or built, the Authority must come before the City Council for passage of a formal resolution approving such transactions. The Authority is empowered to negotiate leases with appropriate industrial tenants without Council approval.

Like BEDCO, the staff and secretarial services for the Authority are coordinated within and by the staff of the city's

Economic Development Office, thus assuring coordination of purpose and function between the City, the Industrial Authority and BEDCO to provide maximum flexibility and impact.

BIDPA AUTHORITY MEMBERSHIP

Jim Burns
Yvonne Coulombe
Syl Croteau
Val Doucette
Robert Dumont
Don Duquette
Guy Fortier
Bernard Gallagher
Richard McLaughlin
Ed Mulroney, Treasurer
Robert Olivier, Chairman
Leo Ouellet
Doris Purington
Robert Theriault
Maurice Wheeler
Roland Sherman, Secretary

June 1980

SUN	MON	TUE	WED	THU	FRI	SAT
1	2	3	4	5	6	7
	• Recreation & Parks Meeting—4:30 p.m. • Rec. & Parks Office Meeting—7:00 p.m. • City Council Meeting—7:05 p.m., City Hall	• Board of Education Meeting—7:00 p.m., Board Room		• Police Commission Meeting—6:30 p.m., Police Station, Green Street • Planning Board Meeting—7:00 p.m., City Hall		
8	9	10	11	12	13	14
		• Immunization Clinic 3:00 p.m., City Hall • Zoning Board Meeting 7:00 p.m., City Hall • Housing Authority Meeting 8:00 p.m., 10 Granite Street	• Industrial Authority Meeting—4:00 p.m., City Hall	• Water Commission Meeting—2:00 p.m., City Hall • Police Commission Meeting—6:30 p.m., Police Station, Green Street		
15	16	17	18	19	20	21
Father's Day		• Board of Education 7:00 p.m., Board Room • Housing Board of Appeals Meeting 7:00 p.m., City Hall • Last Day of School	• Veteran's Council 8:30-4:00, City Hall	• Police Commission Meeting—6:30 p.m., Police Station, Green Street		
22	23	24	25	26	27	28
	• City Council Meeting—7:05 p.m., City Hall			• Water Commission Meeting—2:00 p.m., City Hall • Police Commission Meeting—6:30 p.m., Police Station, Green Street		
29	30					

POLLUTION CONTROL DEPARTMENT

The City Engineer's Office, which was re-established in January of 1978, has been involved with various projects throughout the City. These vary from new construction such as the Wastewater Treatment Works, to maintenance programs conducted by the Public Works Department.

Wastewater Treatment Works. The City Engineer's prime responsibility was directed towards the sewer project in coordinating efforts by all parties involved. Easements that were missing were obtained. A complete survey of existing house connections was undertaken to assure that each building on the new system would be tied-in properly.

Major efforts were made to maintain traffic during construction, especially in the downtown area and to assure that roadway maintenance was performed.

The Wastewater Treatment Works Project made substantial progress this year. The Treatment Plant is substantially completed and is scheduled to receive flow in early July. The sewer contractors have struggled with the complexity of the project which is approximately 65% completed. The following chart shows the progress as of June 30 compared to last year.

Contract	Contractor	Percent Completion
1978	1979	
#1 Treatment Plant	Pizzagalli Const.	58% 97%
#2 Ward #2 Sewer Line	Bridge Const.	11 63
#3 Ward #1 Sewer Line	Zoppo Const.	12 57
#4 Ward #4 Sewer Line	Rathbun Const.	00 15
#5 Ward #3 West Side Sewer Line	Rathbun Const.	12 58
#6 Ward #3 West Side Sewer Line	Rathbun	61 98

The construction of the main line sewers should be completed by mid 1980 with house service connections and payment restoration to follow.

Other New Construction. Other new construction included the reconstruction of the Bean Brook Bridge on Hutchins Street. Six airport clearance beacons were rehabilitated under a federal government grant. New traffic signals are being installed at the intersections of Main and Mason, Pleasant and Mason, Pleasant and Green, Twelfth and Main, and Twelfth and Hutchins Street. Engineering for the rehabilitation of the Main Street, Dead River Culvert is presently under final review and construction should be completed this fall.



Waste Treatment Plant

(Continued on page 18)

July 1980

SUN	MON	TUE	WED	THU	FRI	SAT
		1 Dominion Day (Canada)	2	3	4 Independence Day	5
6	7 • Recreation & Parks Meeting—4:30 p.m., Rec. & Parks Office • City Council Meeting—7:05 p.m., City Hall	8 • Immunization Clinic 3:00 p.m., City Hall • Zoning Board Meeting—7:00 p.m., City Hall • Housing Authority Meeting—8:00 p.m., 10 Granite Street	9 • Industrial Authority Meeting—4:00 p.m., City Hall	10 • Police Commission Meeting—6:30 p.m., Police Station, Green Street • Planning Board Meeting—7:00 p.m., City Hall	11 • City Hall Closed	12
13	14	15	16 • Veteran's Council Representative 8:30-4:00 p.m., City Hall	17 • Cripple Children Service Clinic 9:00 a.m., AVH • Police Commission Meeting—6:30 p.m., Police Station, Green Street	18	19
20	21 • City Council Meeting—7:05 p.m., City Hall	22	23 • Board of Education 7:00 p.m., Board Room • Housing Board of Appeals Meeting—7:00 p.m., City Hall	24	25	26
27	28	29	30	31 • Police Commission Meeting—6:30 p.m., Police Station, Green Street • Police Commission Meeting—6:30 p.m., Police Station, Green Street		

Public Works Department. The City Engineer's involvement in the Public Works Department dealt with various aspects. An inventory of equipment was performed to develop a capital improvement program to revitalize the department. Old equipment which were no longer feasible to maintain were sold at an auction. New equipment such as a garbage truck and a four-wheel drive dump truck for snow removal were purchased.

A review of departmental operations was conducted. The operating schedule and cost of solid waste collections and sanitary landfill was compared to operations by private contractors. Snow plowing and removal programs were also studied to make the operation more efficient.

A total reorganization of the public works plan file system was conducted. As a result, it is possible to consolidate the material in one half the space and make retrieval much easier.

The Engineering Department designed and supervised several public works' construction projects. These included seal coating 7600 L.F. of city streets and constructing 2000 L.F. of utility extensions. The roadway utilities that were constructed to provide services to new homes were on: Wood, Bemis, Jasper Streets, Charron, Third Avenues, and Enman Hill Road.

Other Activities. The Engineering Department's responsibility extended to many other activities. It acted as technical advisor to the Community Development Department, Planning Board and other municipal departments. A review of all subdivisions was conducted to determine adequacy of utilities. An active roll was

taken in coordinating the fight against water line freeze up disaster last winter. The roof for the proposed Day Care building extension was designed by the Engineering Department.

Luc. J. Carriere, P.E.
City Engineer

Larry Wagner
Engineering Aide

Joel Goode
Superintendent, Berlin Pollution Control Facility



PW Dept. employee, Paul Morin, welding snow plow blade.

PUBLIC WORKS DEPARTMENT

A new 30 yd. Garbage Packer was put into use this year. Spring and Fall clean-up weeks totaled 119 calls that were picked up and hauled to the Cates Hill Dump.

Sixty-six (66) catch basins were repaired or rebuilt and twenty-two (22) new manholes were installed. A number of repairs were made to the existing sewer and surface water lines.

As in the past, snow removal is the most time consuming duty during winter months.

Three hundred and fifteen square feet of new chain link fence was installed at the City Cemetery by Public Works people.

The department purchased two thousand eight hundred and fifty-one thirty-two (2,851.32) of salt this past winter and the year ended with the City using one thousand three hundred and seven point seventy-eight tons (1,307.78) of hot top and three hundred and fifty-two point sixteen tons (352.16) of cold patch. A number of streets were oil sealed and covered with 3/8 inch stone chips.

Automotive and heavy equipment maintenance is carried throughout the year for all City Departments

The department installs and maintains all street signs.

Maurice J. Wheeler
Director of Public Works

August 1980

SUN	MON	TUE	WED	THU	FRI	SAT
3	4 • Recreation & Parks Meeting—4:30 p.m. • City Council Meeting—7:05 p.m., City Hall	5 • Board of Education Meeting—7:00 p.m., Board Room	6	7 • Water Commission Meeting—2:00 p.m., City Hall • Police Commission Meeting—6:30 p.m., Police Station, Green Street	8	9
10	11	12 • Immunization Clinic 3:00 p.m., City Hall • Zoning Board Meeting 7:00 p.m., City Hall • Housing Authority Meeting—8:00 p.m., 10 Granite Street	13 • Industrial Authority Meeting—2:00 p.m., City Hall	14	15	16
17	18	19 • Housing Board of Appeals Meeting—7:00 p.m., City Hall • Board of Education 7:00 p.m., Board Room	20 • Veterans Council Representative 8:30-4:00, City Hall	21 • Water Commission Meeting—2:00 p.m., City Hall • Police Commission Meeting—6:30 p.m., Police Station, Green Street	22	23
24	25 • City Council Meeting 7:05 p.m., City Hall	26	27	28	29	30
31				• Police Commission Meeting—6:30 p.m., Police Station, Green Street		

ASSESSORS' REPORT

The following is a summary inventory of taxable property in the City of Berlin for the year 1979.

Real Estate Land & Buildings 45,702,287
 Factory Buildings 14,300,910
 Electric Plants 9,107,400
 Boats & Launches (27) 12,667

TOTAL BEFORE EXEMPTIONS

69,123,264
 ALLOWED
 Less: Blind Exemptions 57,610
 Elderly Exemptions 2,731,271

2,788,881

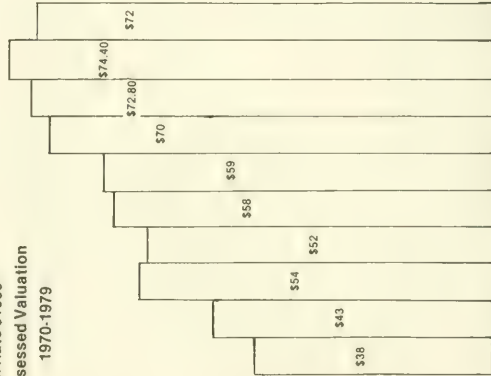
NET TOTAL ON WHICH TAX
 RATE IS COMPUTED:

66,334,383

Tax Rate \$1000

Assessed Valuation

1970-1979



WELFARE DEPARTMENT REPORT

The following statistics indicate the functions of this department for the fiscal year of July 1, 1978 to June 30, 1979.

CATEGORY	CASES	PERSONS	FAMILIES	SINGLES
Direct Assistance	175	424	108	68
Aid Furnished to Veterans and Their Families	57	176	44	12
Board and Care	5	5	--	5
County Cases				
(Reimbursed by County)	2	7	2	--
Gorham Case				
(Reimbursement by Gorham)	1	1	--	1
Transfers to County	17	30	8	9
Old Age Assistance	55	55	--	55
Aid to Permanently and Totally Disabled	72	72	--	72
Intermediate Nursing Care	41	41	--	41
Total	425	811	162	263

Assistance rendered recipients was based on the State of New Hampshire welfare laws. This department also advised or referred other applicants to appropriate for aid.

Respectfully submitted,

Maurice A. Belanger
 Overseer of Public Welfare

1978 Taxes Committed to Collector:

Tax Rate: \$74.40 per thousand
 Property Taxes 4,917,882
 Resident Taxes 74,000
 National Bank Stock Taxes 138

Jeopardy Warrant—

Property Taxes 1,626.05

Special Warrant—

Property Taxes 2,603.77

Yield Tax Warrant

Yield Tax 1565.90



September 1980

SUN	MON	TUE	WED	THU	FRI	SAT
	1 Labor Day	2 • Board of Education Meeting—7:00 p.m., Board Room • City Council Meeting—7:05 p.m., City Hall • Monday Garbage Collection	3 • First Day of School	4 • Police Commission Meeting—6:30 p.m., Police Station, Green Street • Planning Board Meeting—7:00 p.m., City Hall	5	6
7	8 • City Hall Closed	9 • State Primary Election Day • Immunization Clinic 3:00 p.m., City Hall • Zoning Board Meeting 7:00 p.m., City Hall • Housing Authority Meeting—8:00 p.m., 10 Granite Street	10 • Industrial Authority Meeting—4:00 p.m., City Hall	11 Rosh Hashanah • Water Commission Meeting—2:00 p.m., City Hall • Police Commission Meeting—6:30 p.m., Police Station, Green Street	12	13
14	15 • Recreation & Parks Meeting—4:30 p.m., Rec & Parks Office	16 • Board of Education 7:00 p.m., Board Room • Housing Board of Appeals—7:00 p.m., City Hall	17 • Veteran's Council Representative 8:30-4:00, City Hall	18 • Cripple Children Service Clinic—9:00 a.m., AVH • Police Commission Meeting—6:30 p.m., Police Station, Green Street	19	20 Yom Kippur
21	22 Autumn Begins	23	24	25 Sukkot • Water Commission Meeting—2:00 p.m., City Hall • Police Commission Meeting—6:30 p.m., Police Station, Green Street	26	27
28	29	30				

CITY CLERK'S REPORT

Report for the year ending June 30, 1979

The City Clerk attends all City Council meetings, public hearings, writes the minutes and correspondence, prepares agendas, notices of hearings, records ordinances and resolutions passed, and all correspondence in connection with the meetings indexed and filed. Files and indexes financing statements, sales and mortgages, records marriages, births, and deaths; registers cars, trucks, trailers, etc., issues dog licenses. Copies of all vital statistics were forwarded to Concord, such as births, marriages and deaths. Letters were mailed to all new parents to bring certificates for certification and city seal to be affixed on same. Monthly labor reports mailed to Concord. Cemetery lots were sold and deeds issued and recorded; orders issued for digging of all graves. Elections also come under the City Clerk, who prepares the ballots, warrants, advertising, delivers and receives the ballots

after election. Also takes care of absentee ballots, delivers or mails them to all requests. Also accepts voter registration during the course of the year.

Summary of City Clerk's activities:

Motor Vehicle permits	9854
Financing Statements	496
Taxi Driver's Licenses	8
Pool Table Licenses	3
Bowling Alley Licenses	1
Junk Dealer's Licenses	3
Termination Statements	83
Dog Licenses	642
Taxi Licenses	2
Photographer's Licenses	3
Theater License	1
Births	194
Marriages	134
Deaths	149

The City Clerk also acts as an agent for the Fish & Game Department.

Respectfully submitted,

Olivette M. Dumas
City Clerk

BERLIN CIVIL DEFENSE

During this year, Mrs. Eileen Foley of Portsmouth, NH, was appointed as new State Civil Defense Director in Concord. The local office, opened in 1966, is located in the City Hall Bldg., Main Street. It is staffed by a parttime clerk on Monday and Friday from 8:30 am to 12:00 noon. The telephone number is 752-4450.

The Civil Defense Unit, under the Federal Government's programs, work with the various municipal departments during emergencies and in the training of person-

nel for emergency and disaster situations. Quarterly financial reports are forwarded to the State Agency on administrative costs in order to receive the 50% reimbursement under the Federal Personal & Administrative Program under which the various municipal units may request various equipment items at small costs.

A 200-bed Disaster Hospital (Packaged) is available in the Berlin Unit for use in times of disaster or emergencies. A new C.D. siren and warning system has been on request for the Fire Unit warning annex.

The Volunteer Auxiliary Police Unit, organized under Civil Defense, receives training through the regular police in coordination with the Police Chief and the C.D. Director. Mr. Rollin Ingersoll, Jr., serves as the Aux. Police Chief and, when needed and if available, the unit members receive "on-duty" training in traffic control and other police duties. This year the members are participating in new police training courses to conform with the state requirements recently established.

There are plans being formulated to hold a Radiological Monitoring course and an instructor from Concord will instruct on the use of monitoring equipment. The local Basic Plan and Annexes are to be updated as soon as a representative from Concord is available to meet with all department heads.

Roma E. Brisson
Director



Olivette Dumas, City Clerk

October 1980

SUN	MON	TUE	WED	THU	FRI	SAT
5	6	7	8	9	10	11
	• Recreation & Parks Meeting—6:30 p.m., Rec. & Parks Office • City Council Meeting 7:05 p.m., City Hall	• Board of Education Meeting—7:00 p.m., Board Room • Immunization Clinic 3:00 p.m., City Hall • Zoning Board Meeting 7:00 p.m., City Hall • Housing Authority Meeting—8:00 p.m., City Hall • Monday's Garbage Collection Today	• Industrial Authority Meeting—4:00 p.m., City Hall	• Police Commission Meeting—6:30 p.m., Police Station, Green Street • Water Commission Meeting—2:00 p.m., City Hall • Police Commission Meeting—6:30 p.m., Police Station, Green Street		
12	13	14	15	16	17	18
	• Columbus Day (Thanksgiving Day) (Canada) • City Hall Closed • No Garbage Collection	• Board of Education 7:00 p.m., Board Room • Housing Board of Appeals—7:00 p.m., City Hall	• Veteran's Council Representative 8:30-4:00, City Hall	• Police Commission Meeting—6:30 p.m., Police Station, Green Street	• No School	
19	20	21	22	23	24	25
	• City Council Meeting—7:05 p.m., City Hall	• Board of Education 7:00 p.m., Board Room • Housing Board of Appeals—7:00 p.m., City Hall		• Water Commission Meeting—2:00 p.m., City Hall • Police Commission Meeting—6:30 p.m., Police Station, Green Street	United Nations Day	
26	27	28	29	30	31	
Daylight Savings Ends					Halloween	

POLICE DEPARTMENT REPORT

The function of the Police Department is to prevent crime, apprehend those who have committed criminal acts and bring them before the courts. This department is also charged with enforcement of the laws and ordinances of the City, and control of traffic. Some of the departmental activities during the year.

Complaints Investigated	935
Escort, Banks, Post Office, etc.	48
Auto Accidents Investigated	361
Railroad Cars Checked	7
Animal Calls	23
Doors Found Unlocked-Owner Notified	112
Emergency Blood Run	14
Complaint on Dogs	135
Dogs to Pound	10
Dog Summons	13
Deaths Investigated	3
Fires Reported	3
Equipment Escorts	30
Messages Delivered	1
Assistance Given	21

INVESTIGATION OF CRIMES

Assaults, Aggravated	5
Other Assaults	15
Burglarly-Breaking and Entering	24
Auto Theft	10
Drugs	76
Larceny	109
Malicious Damage	116
Robbery	1
Violation of Motor Laws	927
Drunkenness	4
Driving While Intoxicated	59
Violation of Liquor Laws	3
Disorderly	22
All Others	10
Bad Checks	6
Interfering with Police Officer	1
Criminal Mischief	17
Criminal Threatening	4
Harassment by Phone	2
Indecent Exposure	2
Criminal Trespass	7
Total Traffic Arrests, Including Summons	927
All Other Arrests, Held for Prosecution	332



Patrolman, David Page, testing breathalyzer equipment.



Officer, J.P. Morency, examines evidence.



November 1980

SUN	MON	TUE	WED	THU	FRI	SAT
2	3 • Recreation & Parks Meeting—4:30 p.m., Rec. & Parks Office • City Council Meeting—7:05 p.m., City Hall • Board of Assessors in Session—7:00-8:00 p.m., City Hall	4 Election Day • State General Election Day • Presidential Election City Hall Closed • Board of Education Meeting—7:00 p.m., Board Room	5	6 • Police Commission Meeting—6:30 p.m., Police Station, Green Street • Planning Board Meeting—7:00 p.m., City Hall	7	8
9	10 • Board of Assessors in Session—7:00-8:00 p.m., City Hall	11 Veterans' Day • City Hall Closed Today • No Garbage Collection • No School	12 Tuesday's Garbage Collection Today • Industrial Authority Meeting—4:00 p.m., City Hall • Zoning Board Meeting—7:00 p.m., City Hall	13 • Water Commission Meeting—2:00 p.m., City Hall • Police Commission Meeting—6:30 p.m., Police Station, Green Street	14	15
16	17 • City Council Meeting—7:05 p.m., City Hall • Board of Assessors in Session—7:00-8:00 p.m., City Hall	18 • Board of Education Meeting—7:00 p.m., Board Room • Board of Appeals Meeting—7:00 p.m., City Hall	19 • Veterans Council Representative, 8:30-4:00 p.m., City Hall	20 • Cripple Children Service Office, 10 a.m.-4 p.m. • Police Commission Meeting—6:30 p.m., Police Station, Green Street	21	22
23	24 • Board of Assessors in Session—7:00-8:00 p.m., City Hall	25	26	27 Thursday's Garbage Collection Today	28 • No School • Thursday Garbage Collection Today	29
30						

FIRE DEPARTMENT

The Fire Department is responsible for the protection of persons and property from fire. This includes fire prevention as well as fire fighting. The department is also responsible for the electrical services and needs of all other City Departments including the schools.

The total number of full time personnel is thirty. This includes the Chief, four Deputy Chiefs, Four Captains, the Electrical Systems Supervisor, one Electrician and nineteen Fire Fighters. In addition, there are twenty-six Call Fire Fighters.

The department is housed in two buildings and operates eleven vehicles; four Pumpers, one Ladder Truck, one Tank Truck, one Jeep, one Electrical Utility Truck, One Electrical Bucket Truck, The Chief's car and the Fire Inspection car.

Norman Lacroix
Fire Chief



At left: CPR instructor, Paul Fortier teaching CPR techniques.



Berlin Firemen participate in a training experience exercise.



The following is a brief Summary of Fire Department Activities from July 1, 1978 to June 30, 1979

TYPE OF CALLS & RUNS	DWELLINGS	CARS & TRUCKS	MILLS & FACTORIES	SHEDS & GARAGES	BRUSH & DUMPS	MISC. *	FALSE TRAINING	INSPECTIONS	CLUBS, STORES	TOTAL FOR MONTH
July	6	9	1	2	2	5	7	7	37	
August	9	6	2			2	6	4	30	
September	4	6	1	11			7	4	37	
October	7	2	1	2	4	3	6	3	12	40
November	13	3	2	2	13	2	9	5	5	54
December	8	2	2	1		1	11	10		35
January	12	2	1		1	4	24	10	1	53
February	15	4	1	1	1	5	8	4	2	40
March	9	5	1	1	1	15	11	9		52
April	12	6	2		16	7	11	5	11	58
May	6	6		1	11	10	21	1	15	65
June	6	2	1		10	11	11	14	3	58
	107	53	11	11	70	63	130	23	103	7

Grand Total: 578 Calls

*Includes: Rescue, lock outs, assisting other departments school fire drills.

December 1980

SUN	MON	TUE	WED	THU	FRI	SAT
	1 • Recreation & Parks Meeting—4:30 p.m. • City Council Meeting—7:05 p.m. City Hall	2 • Board of Education Meeting—7:00 p.m. Board Room	3 • Police Commission Meeting—6:30 p.m. Police Station, Green Street • Planning Board Meeting—7:00 p.m. City Hall	4	5	6
7	8 • Immunization Clinic—3:00 p.m. City Hall • Zoning Board Meeting 7:00 p.m., City Hall • Housing Authority Meeting 8:00 p.m., 10 Granite Street	9	10	11 • Water Commission Meeting—2:00 p.m. City Hall • Police Commission Meeting—6:30 p.m. Police Station, Green Street	12	13
14	15 • City Council Meeting—7:05 p.m. City Hall	16 • Board of Education 7:00 p.m., Board Room • Housing Board of Appeals Meeting—7:00 p.m. City Hall	17	18 • Industrial Authority Meeting—4:00 p.m., City Hall	19	20
21 Winter Begins	22	23 • Veteran's Council Representative Meeting—7:00 p.m. City Hall	24	25 Christmas Day	26	27
28	29 • No School	30 • No School	31 New Year's Eve	• City Hall Closes at Noon • No School	• City Hall Closed • No School	

HEALTH DEPARTMENT REPORT

INSPECTION SERVICE OF THIS DEPARTMENT

Zoning
(see Zoning Board Report, p.30)
Housing
(see Housing Inspector Report, p.30)

MEDICAL—CLINICAL SERVICES

Number of office patients 881
Number of office visits 1267

IMMUNIZATIONS GIVEN DURING THE YEAR

Oral Polio Vaccine 442
D. T. P. injections 438
Measles Vaccine 1
Measles, Mumps, Rubella Vaccine 180
Rubella Vaccine 1
Measles, Rubella Vaccine 2
Mumps Vaccine 82
T. B. tests 156
T. B. Mantoux tests 17

CLINIC ATTENDANCE RECORD

Monthly immunization clinic 644
Orthopedic Clinic 96
Cardiac Clinic 35
Flu shots 155
Rabies clinic 128

PUBLIC HEALTH NURSING

Number of home nursing visits 1869
Number of home nursing patients 782
Number of physical therapy visits 15
Number of school nursing visits 112
Number of school inspections (by nurse) 367
Number of children referred to State Social agencies 11
Number of adults referred to State Social agencies 14
Number of defects found at school 113

SPECIAL SCHOOL TESTING PROGRAMS

Maico hearing tests and retests 416
Eye tests 54
T. B. tests 36

Robert A. Delisle
Health Officer

Board of Health
Edouard M. Danais, M. D.
Katherine D. Walker
Philip Tremblay

Health Department Nurse Priscilla Gazez conducts home visit providing nursing assistance to a patient.



Clinic physician, Edouard M. Danais, assisted by Public Health Nurse, Rita Lamontagne, giving immunization at one of the Health Department's pre-school clinics.



January 1981

SUN	MON	TUE	WED	THU	FRI	SAT
				1	2	3
				New Year's Day • City Hall Closed	• Thursday's Garbage Collection Today	
4	5	6	7	8	9	10
	• Recreation & Parks Meeting—6:00 p.m., Parks Office • City Council Meeting—7:05 p.m., City Hall	• Board of Education Meeting—7:00 p.m., Board Room		• Water Commission Meeting—2:00 p.m., City Hall • Police Commission Meeting—6:30 p.m., Police Station, Green Street		
11	12	13	14	15	16	17
		• Immunization Clinic 3:00 p.m., City Hall • Board of Education Meeting—7:00 p.m., City Hall • Housing Authority Meeting—8:00 p.m., 10 Granite Street				
18	19	20	21	22	23	24
	• City Council Meeting—7:05 p.m., City Hall	• Board of Education Meeting—7:00 p.m., Board Room • Housing Board of Appeals Meeting—7:00 p.m., City Hall	• Industrial Authority Meeting—4:00 p.m., City Hall	• Police Commission Meeting, 6:30 p.m., Police Station, Green Street		
25	26	27	28	29	30	31
				• Water Commission Meeting—2:00 p.m., City Hall • Police Commission Meeting—6:30 p.m., Police Station, Green Street		
				• Police Commission Meeting—6:30 p.m., Police Station, Green Street		

BUILDING INSPECTOR'S REPORT

July 1, 1978 to June 30, 1979

No.	Type	Estimated Cost
15	New Homes	\$ 490,720
25	Garages & Carports	63,608
132	Residential Alterations	271,905
39	Residential Additions	118,900
7	Residential Demolitions	12,000
2	Commercial Buildings	2,040,000
8	Commercial Additions	635,400
16	Commercial Alterations	161,900
1	Commercial Demolitions	—
1	Industrial Alterations	—
—	Industrial Additions	—
3	*Industrial Demolitions	8,000
6	Swimming Pools	19,100
10	Signs	5,645
56	Siding	204,465
16	Plumbing	—
167	Electrical	103,375
6	Use Permits	—
510	Totals	\$4,135,018

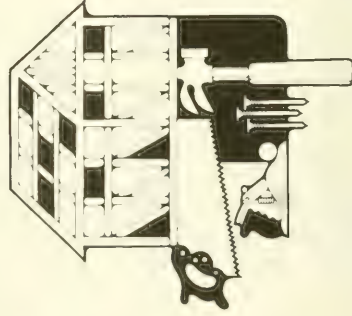
*This report excludes estimated cost of the construction project of Brown Company for this period.

ZONING BOARD REPORT

Public Hearings held 9
 Appeals filed 24
 Variances granted 17
 Variances denied 6
 Appeal cancelled 1
 Special meetings 1

Zoning Board Members

Richard Poulin, Chairman
 Ernest Guay, Vice-Chairman
 Richard Sirois, Secretary
 George Pelchat
 John Scarinza
 Robert Boulanger
 Harvey Blais
 Ronald Goudreau
 Denis Morin



HOUSING INSPECTOR'S REPORT

July 1, 1978 to June 30, 1979

Structures inspected	58
Units inspected	255
Violations found	39
Violations corrected	35
Structures found and corrected	74
Structures condemned	2
Units condemned	15
Structures demolished	2
Condemnations released	5
Inspections upon complaint	28
Progress inspections	62
Rooming house permits	11
No. of rooming house units	114
Student housing	15

This report includes inspections conducted for the Berlin Housing Authority under the Section 8 Program and inspections for the Community Development Department in regards to home improvement and the upgrading of neighborhoods within defined areas in the City.

Norman G. Rollins
 Housing Inspector

February 1981

SUN	MON	TUE	WED	THU	FRI	SAT
1	2	3	4	5	6	7
	• Recreation & Parks Meeting—4:30 p.m., Rec. & Parks Office • City Council Meeting—7:05 p.m., City Hall	• Board of Education Meeting—7:00 p.m., Board Room		• Police Commission Meeting—6:30 p.m., Police Station, Green Street • Planning Board Meeting—7:00 p.m., City Hall		
8	9	10	11	12	13	14
		• Immunization Clinic 3:00 p.m., City Hall • Zoning Board Meeting—7:00 p.m., City Hall • Housing Authority Meeting—8:00 p.m., 10 Granite Street	• Industrial Authority Meeting—4:30 p.m., City Hall	• Water Commission Meeting—2:00 p.m., City Hall • Police Commission Meeting—6:30 p.m., Police Station, Green Street		
15	16	17	18	19	20	21
	• City Council Meeting—7:05 p.m., City Hall	• Board of Education Meeting—7:00 p.m., Board Room • Housing Board of Appeals Meeting—7:00 p.m., City Hall	• Veteran's Council Representative 8:30-4:00 p.m., City Hall	• Police Commission Meeting—6:30 p.m., Police Station, Green Street		
22 G. Washington, 1732	23	24	25	26	27	28
	• City Hall Closed In observance of Washington's Birthday • No Garbage Collection Today	• Monday's Garbage Collection Today		• Police Commission Meeting—6:30 p.m., Police Station, Green Street		

WATER WORKS DEPARTMENT SUPERINTENDENT'S REPORT

We have completed one year of metered water in our City of Berlin, but we still have not been able to obtain a true picture of water consumption due to the large number of breaks related to the ongoing sewer construction throughout the City and due to the large number of running water applications to prevent freeze ups during last winter.

Our water consumption for the year July 1, 1978 to July 1, 1979 is 1,468,707,300 gallons. This is 8,510,000 gallons more than for the previous 1977-1978 period.

The above indicates loss of treated water, which accounts for an increase in the cost of chemicals, maintenance and manpower requirements. An example is that over twice the amount of sodium hypochloride was used.

Due to the unanticipated number of frozen water lines which occurred within a 51 day period, it was required to spend over \$91,000.00 more than was budgeted for frozen water lines. This situation has caused a heavy deficit in our budget. Man hours required to keep consumer flow at a tolerable level was in excess of 1200 overtime hours per man for that 51 day span. Additional help was requested from other water departments and private contractors to assist out Department in thawing and repairing those frozen lines. Total cost for this operation was in excess of \$100,000.00.

As a result of the inconvenience encountered last winter by Upper Hillside Avenue residents, the Board of Commissioners authorized Dufresne-Henry Engineering Corporation to investigate and provide preliminary engineering services for correction of the problem.

Sodium fluoride has been added to our water supply in accordance with the past mandate of the City voters.

I would like to acknowledge the valuable assistance that was provided by all water works employees, and especially by Mr. Richard Dean, as well as employees of other City Departments, during last winter's outbreak of numerous frozen water lines. Our customers and myself are truly grateful for this support.

A special thanks of appreciation is extended to the Board of Water Commissioners for their long hours of service and advice in assisting the undersigned to conduct the affairs of this Department.

In closing I would like to recognize the many extra hours of service that have been provided by Catherine Pederson.

Respectfully submitted
Larry Hodgman
Assistant Superintendent

Board of Water Commissioners
Robert Gagliuso, Chairman
Eli Isaacson, Clerk
Romeo Theriault
John Morton

New six inch ductile iron water main lines were installed to replace old mains in the following streets: Standard, First Avenue, First Avenue southerly to Harding Street, westerly to Second Avenue, Seventh Street, Naper Village and Sixth Avenue from Hinckley to Madigan Street for a total of 1,904 feet. Twenty-three new house services have been installed and numerous services and water mains damaged by sewer construction have been repaired.

On our hydrant replacement schedule, eight hydrants have been replaced. Six new hydrants have been installed on the Page Hill Road. Several hydrants have been repaired.

Our meter department has been very busy repairing and replacing meters throughout the City. In addition, the contract for final installation of those meters which could not be completed at the initial phase of the meter installations, was awarded to Gosselin Plumbing and Heating.

On December 14, 1978, New Hampshire Water Supply and Pollution Control Commission staff instructed our Department to continue super-chlorination of the Ammonoosuc water supply. In addition, they ordered us to physically disconnect the Success reservoirs which has been done.

On April 8, 1979, the twelve inch Transite watermain under the YMCA bridge ruptured. Our Department isolated this segment of pipe and presently are investigating alternatives for replacing this river crossing.

March 1981

SUN 1	MON 2	TUE 3	WED 4	THU 5	FRI 6	SAT 7
	• Recreation & Parks Meeting—4:30 p.m., Rec. & Parks Office • City Council Meeting—7:05 p.m., City Hall	• Board of Education Meeting—7:00 p.m., Board Room		• Police Commission Meeting—6:30 p.m., Police Station, Green Street • Planning Board Meeting—7:00 p.m., City Hall		
8	9	10 • Immunization Clinic 8:00 p.m., City Hall • Zoning Board Meeting—7:00 p.m., City Hall • Housing Authority Meeting—8:00 p.m., 10 Granite Street	11 • Industrial Authority Meeting—4:30 p.m., City Hall	12 • Water Commission Meeting—2:00 p.m., City Hall • Police Commission Meeting—6:30 p.m., Police Station, Green Street	13	14
15	16 • City Council Meeting—7:05 p.m., City Hall	17 • Board of Education Meeting—7:00 p.m., Board Room • Housing Board of Appeals Meeting—7:00 p.m., City Hall	18 • Veteran's Council Representative 8:30-4:00, City Hall	19 • Cripple Children Service Clinic 9:00 a.m., AVH • Police Commission Meeting—6:30 p.m., Police Station, Green Street	20	21
22	23	24	25	26 • Water Commission Meeting 2:00 p.m., City Hall • Police Commission Meeting—6:30 p.m., Police Station, Green Street	27	28
29	30	31				

COMMUNITY DEVELOPMENT DEPARTMENT

The Community Development Department was established in 1975. In its first years of operation it has developed a number of programs and projects in transportation, downtown revitalization, housing, economic development, and neighborhood improvement. Accomplishments in these areas in the past year are summarized below.

Downtown Revitalization

Working with a committee of local merchants, property owners, realtors, and other interested downtown parties, the Community Development staff completed a plan for strengthening Berlin's downtown retail center. As endorsed by this group, efforts are to be made to improve traffic flow in this area, and to redevelop the sidewalk spaces to once again make the area attractive to the pedestrian shopper. This will include rebuilding the streets and sidewalks, adding trees and benches to the area, and improving the access to the various parking lots in the downtown. Now that the planning is complete, it is expected that initial construction will be taking place during the Summer of 1980.

Transportation

The department has continued to work for transportation improvements both within and outside of the city. On behalf of the city the staff has continued to work with the state to seek the development of an improved Route 115. When complete, this roadway will provide the city with much better access to the Interstate System in Franconia Notch.

Within the city, work has continued on the development of an East Side Arterial which would carry through traffic around the downtown. Preliminary engineering for this route, including the design of a new bridge across the Androscoggin has been completed. The city is currently seeking funds with which to construct that portion of the roadway between Route 16 in the vicinity of the Trading Post to the Brown Company truck scales on Hutchins Street.

In preparation for this roadway during 1979 the city acquired three structures on Sullivan and Carroll Streets which were on the site of the proposed roadway. All families living there have been relocated and provided with the full range of federal benefits. The homes themselves are in the process of being removed.

Housing/Neighborhood Revitalization

The staff continued to administer the popular interest rate subsidy program for property owners interested in improving residential properties in the city. Currently that program is focusing on the city's East Side Neighborhood. Also, in that neighborhood, the staff has worked with a citizen's committee to initiate investigations as to future uses of the King School and potential improvements to the recreation facilities in the area. Additionally, the staff has been working with a local developer to initiate the construction of a small subdivision of Farmers Home Administration housing.

Above Right:

White Mountain Day Care Center, Main Street—The CD staff has supplied funds and technical assistance in the conversion of this building from a three story to the present attractive structure.

Bottom Right:

South Bridge—Planning efforts by the CD staff should make Main Street traffic congestion a thing of the past. A new bridge across the Androscoggin south of the downtown, will divert mill oriented truck traffic around the business district soon.

The Future

In the future, the CD Department will continue to develop and implement projects aimed at long range goals of improving the tax base, creating more jobs and making a better community for all of Berlin's residents to live, work, and play in. Berlin's fiscal situation requires that such projects be primarily federally funded; therefore, Berlin's CD program must be oriented towards projects at the above goals but also for which federal funding is available.



BERLIN PUBLIC LIBRARY

Gladys Farrington and Inez Hamlin assist young readers in using the library.



Activities during the year include:

Summer Reading Program: "Banking" was the theme of the program. One hundred and ten registered and fifty-six completed the program. A party was held on Friday, August 25th. For those completing the program, Forty-nine were in attendance. Pastry, donut holes and punch were served. Each participant received a small gift.

Book Week: Thirty-one classes visited the library during the weeks of October 30th to November 14, 1978.

Art Months: The art program was held during the months of March and April. One hundred and three registered and thirty-three passed in projects. The projects were bookmarks, mobiles, book jackets, soap sculpture, posters and collages. A gift was given to the nine best entries.

Story Hour: Held every Thursday morning July and August

National Library Week: Fine Forgiveness week held in April every year

Movies: A film is shown every Wednesday afternoon at 3:30 from Sept. to May. The average attendance ranged from twenty-five to thirty.

Respectfully submitted,
Inez Hamlin, Librarian

Board of Trustees:

Roberta Blais, Chairman
Nathalie Savchick
Lorraine Rivard

CIRCULATION

	ADULT	JUVENILE TOTAL
Fiction.....	22804	33103
Philosophy.....	638	100
Religion.....	239	392
Soc. Science.....	1121	703
Philology.....	106	62
Nat. Science.....	483	1507
Useful Arts.....	1976	1094
Fine Arts.....	1630	1078
Literature.....	920	287
French.....	150	150
History.....	764	355
Travel.....	499	210
Biography.....	910	709
General.....	260	562
Periodicals.....	491	1472
Records and Tapes.....	4314	491
Bookmobile & Books borrowed from the State Library.....	339	116
	2361	339
	37,153	54,406

LIBRARY RESOURCES

No. Books Beginning Year.....	21,257	10,894
No. Vols. Added During Year.....	778	32,151
	22,035	472
Total.....	295	1,250
No. Vols. Discarded or Lost During Year.....		11,366
		33,401
Total No. Vols. End of Year.....	21,740	120
No. Recordings Owned by Lib.....	375	415
No. Reels Microfilm.....	375	11,246
No. Cassettes.....	142	32,986
No. Magazines.....	176	45
No. Newspapers Received.....	122	142
No. Books Borrowed from State Bookmobile.....	17	80
No. Books Borrowed Directly from State Library.....	24	256
No. Loaned Directly to Other Public Libraries.....	212	12
	13	132

ACQUISITIONS & REGISTRATIONS, ETC.

Foreign Books Circulated.....	150	62
Gifts (hardcover).....	147	22
Gifts (paperback).....	636	169
Gifts (paperback discarded).....	590	636
Replacements out of total purchased.....	28	590
Books Lost.....	33	26
Books Mended.....	262	40
Reference Questions.....	145	73
Films Borrowed from State Library.....	95 (Adult & Children)	137
		399
		145
		95
Non-Active Cards Withdrawn.....	574	101
Transfers from Juvenile to Adult Dept.....	145	675
Out of Town Registrations (Deposit Required).....	11	145
Statewide Borrower's Cards Issued.....	9	11
New Registrations.....	300	9
No. Borrower's Cards in Library.....	7821	231
		3399

RECREATION & PARKS DEPARTMENT

During the past year July 1, 1978 - June 30, 1979, the Recreation and Parks Department has operated in five distinct areas. The first was to develop a framework whereby the department would develop a plan to maintain as many of the existing programs as was possible and to live within a budget that lacked any increase in appropriations.

The second area was to continue the four season's traditional program effort. Included in this were our highly successful summer play grounds and Camp Jericho; adult self-sustaining programs during the fall, winter and spring; the 12th Street Family Ski Area which operated at a profit for the first time; the jogging program with over 4,000 visitors; the Anything Goes Company Competitions and numerous youth programs during the seasons.

Our third effort was to continue to provide the community with special events. Included were the 1978 Mis-America Contest; the 1978 Fiddlers' Contest; the Halloween, Christmas and Easter parties as well as special vacation events. The Winter Sports Show and the Plant and Garden Fair continued to attract the public's interest with the latter being slated for a 2-day exhibition in 1980.

The fourth area was primarily our maintenance effort to the public facilities. Improvements to both Midget League fields' backstops and fenced-in player benches will keep fans and players safer during the games. Horne Field was renamed Centennial Park and a softball field and exercise trail donated by J.C. Penney, Inc., and



Halloween 1979: The haunted house and games were enjoyed by over 450 people.

materials by White Mountain Lumber Co. and Morris Lumber Co., and installed by the Berlin Kiwanis Club have turned this field into a very important neighborhood park. Memorial Field turf rehabilitation was completed in late 1978 and was put into service in June 1979. A noticeable improvement to that field was in its drainage which had been a perennial problem. Improvements to Jericho Lake Park day-use areas were part of an on-going effort to relandscape the park at minimal costs. Most of the summer work was completed by summer youth corps workers under the direction of department personnel.

The fifth area was that of cooperation and coordination with other community groups for leisure activities. Some groups included were the Sesquicentennial Committee and events, the N.H. Snowmobile Championship Committee and races at Jericho Lake Park, the Berlin Kiwanis Club, church youth groups, the North Country Association for Retarded and Handicapped Citizens and the Annual Special Olympics and the Nansen Ski Club with their downhill and cross-country skiing resources.

The Recreation and Parks Commission was increased by three additional members

as commission alternates. Together with the director, their efforts will be directed towards planning a major teen program effort within the next year.

This was a good year for participation in various recreation programs. It also was the year in which this department received the most requests for more programs with a varying nature. It indicated to all of us that the citizens in Berlin want a modern Recreation and Parks Department.

Mitchell A. Berkowitz
Director

Recreation and Parks Commission:

Richard Huot
Dede Aube
Gus Rooney
Mark Kelley
Carol Brown
Gerry Gingras



Gold Rush 1978



Gold Rush 1979: Gold is plentiful—Everyone has some to spend.



Jericho Park 1979: Ole time picnic;

Department received additional Section 8 monies prior to September thirtieth. The application was not funded. On February 5, 1979 the Authority again responded to a HUD invitation and applied for more Section 8 housing (existing). Of the 54 units which were sought, 35 were to have been set aside for the elderly.

Turnover in the number of assisted housing units available to non-elderly families is substantially greater than that described above with respect to elderly households. At this writing, however there are some 50 lower-income families waiting for an Authority-assisted unit.

Eight of the 144 Section 8 units inspected by the Health Department in 1978 were found not to be in compliance with program standards. Seven of the eight units were brought up to standard and placed under a housing assistance payments contract.

COLE STREET PROJECT BALANCE SHEET (as of March 31, 1979)

ASSETS	
CASH	\$ 0
ACCOUNTS RECEIVABLE	\$ 0
INVESTMENTS HELD	\$ 0
PROJECT COSTS	
Item 1 Costs	\$2,339,333
Less: Value of Land Sold	237,452
Net Project Costs	\$ 2,101,881
(Item 1 Costs)	
Noncash Local Grants-in-Aid	\$ 239,318
(Item 2 Costs)	
Total Project Costs	\$ 2,341,199
RELOCATION PAYMENTS	\$ 152,031
TOTAL ASSETS	\$ 2,493,230

LIABILITIES AND CAPITAL

LIABILITIES		\$0
CAPITAL		
LOCAL GRANTS-IN-AID		
Cash (includes real estate tax credits of \$38,080)	\$ 135,831	
Noncash		
land donations	\$ 30,700	
police station credit	\$ 6,337	
public parking area	\$ 107,199	
public housing credit	\$ 95,082	
FEDERAL CAPITAL GRANTS		
Project Capital Grant	\$ 1,966,050	
Relocation Grant	\$ 152,031	
TOTAL CAPITAL		\$2,493,230
TOTAL LIABILITIES AND CAPITAL		\$2,493,230

PUBLIC HOUSING/SECTION 8 BALANCE SHEET (as of December 31, 1978)

ASSETS	
CASH	
General Fund	\$ 26,347
Petty Cash	100
ADVANCES—REVOLVING FUND	\$ 26,447
INVESTMENTS	\$ 1,314
General Fund	
Security Deposits Fund	\$ 40,554
DEBT AMORTIZATION FUNDS	\$ 3,343
HUD Annual Contributions	
Receivable	\$86,005
DEFERRED CHARGES	
Prepaid Insurance	\$ 4,983
LAND, STRUCTURES & EQUIPMENT	
TOTAL ASSETS	\$1,289,907
	\$ 1,452,553

LIABILITIES AND CAPITAL

LIABILITIES		
Accounts Payable	\$ 22,343	
Notes Payable	1,089,000	
Accrued Interest Payable	39,249	
Payments in Lieu of Taxes	2,342	
Prepaid Rents	286	
TOTAL LIABILITIES	\$ 1,153,220	
CAPITAL		
Operating Reserves	44,394	
Cumulative HUD Annual Contributions (net)	254,939	
TOTAL CAPITAL		299,333
TOTAL LIABILITIES AND CAPITAL		\$ 1,452,553

BERLIN CITY PLANNING BOARD

The State of New Hampshire's planning enabling legislation assigns the following basic responsibilities to local planning boards:

1. To publish a municipal master plan and plan and promote public interest in and understanding of it.
2. To make investigations and recommendations relating to the planning and development of the municipality.
3. To consult with and advise public officials, agencies and citizens with regard to carrying out the master plan and the development of the municipality.

During the past year, the Berlin City Planning Board met monthly in pursuit of the above responsibilities. Significant accomplishments included:

1. Review and comment on several proposed subdivisions, including those on Hillsboro Street, Jericho Road, Church Street and Cates Hill Road.
2. Working with City Council to finalize the location of the proposed New South Bridge.
3. Continued work with the developers of St. Regis Academy and Androscoggin Valley Hospital elderly housing conversion projects to ensure their successful development.
4. Completion of a preliminary plan detailing the long term recreation needs for the community.
5. Continued review of all development proposals having an impact on the city's flood prone areas.

6. Review and endorsement of the state highway department's plans to relocate N.H. Route 110 to the York/Willow Street area.
7. Developing new zoning boundaries for the residential areas surrounding Norway Street area.
8. Sustained involvement in the Downtown Revitalization Committee.

During the coming year, the City Planning Board will continue to plan the future of Berlin and make recommendations for orderly, well-planned, long-range development. The Board meets monthly at City Hall the first Thursday evening.

PLANNING BOARD MEMBERS

Regular Members

Romeo Boulanger, Chairman
Mark Hamlin
Nicholas Darchik
Donald Sloane
John Bork
Norman Morin

Alternate Members

Carol Couture
Ernest St. Laurent
Richard Vaillancourt

Associate Members

Richard Poulin
Henry Cote
Leo Ouellet
Lucien Dupuis
Leo H. Montminy

Ex-Officio Members

Jimmie Poore
Maurice Wheeler
Michael Donovan



NEW INDUSTRIES FOR BERLIN AREA:

ALTAMA DELTA CORPORATION

Address 128 Wight Street, Berlin, NH
Founded in 1969
Principal Owners Aage Jensen, President
 Mr. Bruce Landrigan
Product Combat Boots
Telephone No. 752-7177

AMERICAN SKATE COMPANY

WHOLLY OWNED SUBSIDIARY OF DOMINION SKATE CO. LTD

Address Berlin Industrial Park, Berlin, NH
Founded in 1946 in Ontario, Canada
Principal Owners C. H. Charlton, Alan Adams
 Mr. Joseph Couhie
Product Roller Skates
Telephone No. 752-3600

CARON MOCCASIN COMPANY

Address Willow Street, Berlin, NH
Founded in 1978
Principal Owners Mr. & Mrs. Roger Caron
Plant Manager Mr. Roger Caron
Product Moccasins & Contract Stitching
Telephone No. 752-1672

L & B SAFETY CLOTHING, INC.

Address Gorham Road, Berlin, NH
Founded in 1979
Principal Owners Mr. & Mrs. Gerry Berthiaume
Plant Manager Mr. Gerry Berthiaume
Product Safety Clothing
Telephone No. 752-3221



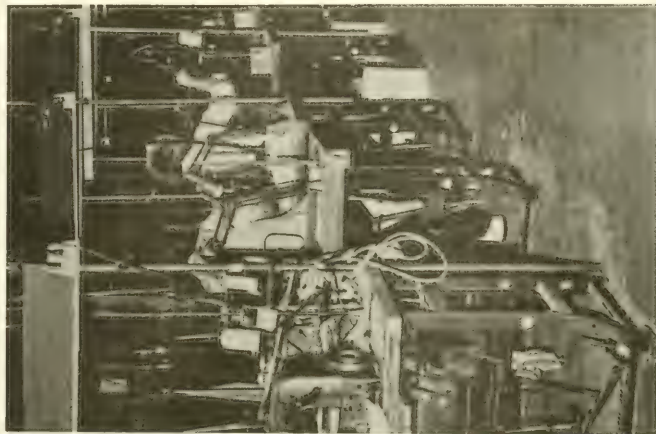
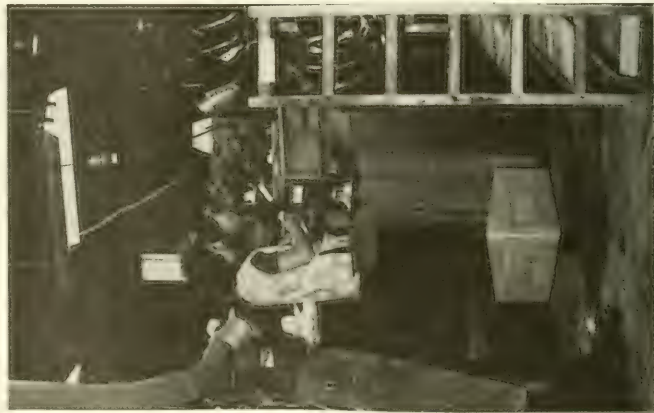
Two employees hard at work at Caron-Moc.





NEW INDUSTRIES

In 1979, American Skate Corporation signed a lease purchase agreement for the City's industrial building and began employing many former Converse employees.



COOPERS & LYBRAND

CERTIFIED PUBLIC ACCOUNTANTS

A MEMBER FIRM OF
COOPERS & LYBRAND (INTERNATIONAL)

Honorable Mayor, City Council and City Manager
City of Berlin, New Hampshire

We have examined the financial statements of the various funds and the general long-term debt group of accounts of the City of Berlin, New Hampshire for the year ended June 30, 1979, presented on pages 44 to 54. Our examination was made in accordance with generally accepted auditing standards and, accordingly, included such tests of the accounting records and such other auditing procedures as we considered necessary in the circumstances.

The financial statements of the Cemetery Trust Funds were not examined by us, or other certified public accountants, and are not included in the accompanying financial report. The financial statements of the Berlin Water Works are examined and reported upon separately by other certified public accountants and, accordingly, are not included in the accompanying financial report. The City has not maintained records of its general fixed assets and, accordingly, a statement of general fixed assets, required by generally accepted accounting principles, is not included in the accompanying financial report.

Budgetary control over certain grants accounted for in the Special Revenue Funds is maintained on the basis of the fiscal periods of the grants. Accordingly, a Statement of Sources and Uses of Financial Resources for those Special Revenue Funds for the year ended June 30, 1979 with budgetary comparisons is not presented as required by generally accepted accounting principles.

In our opinion, except for the effects of the matters discussed in the two preceding paragraphs, the financial statements of the various funds and the long-term debt group of accounts of the City of Berlin, New Hampshire referred to in the first paragraph present fairly the financial position of those funds at June 30, 1979 and the results of operations of such funds and the changes in financial position of the Industrial Development and Park Authority for the year then ended, in conformity with generally accepted accounting principles applied on a basis consistent with that of the preceding year after giving retroactive effect to the change in recording reimbursements receivable as described in Note 9 to the financial statements.

Portland, Maine
September 28, 1979

Ernest Lybrand

CITY OF BERLIN, NEW HAMPSHIRE
ALL FUNDS AND GENERAL LONG-TERM DEBT GROUP OF ACCOUNTS
BALANCE SHEETS

June 30, 1979

Assets:	General Fund	Special Revenue Funds	Debt Service Fund	Capital Projects Funds	Industrial Development and Park Authority	General Long-Term Debt Group of Accounts
Cash	\$ 15,585			\$ 854,488		
Certificates of deposit	5,193,138					
Taxes receivable - delinquent	285,926					
Allowance for estimated uncollectibles	(43,640)					
Accounts receivable	128,826				\$ 87	
Due from federal and state governments		\$264,773		2,094,392	6,666	
Mortgage note receivable (Note 6)						
Due from other funds	30,007	212,511	\$21,560	3,676,399	841,908	
Investment property (Note 6)					<u>848,661</u>	
Total current assets					8,334	
Mortgage note receivable (Note 6)						\$ 21,560
Amounts Available in Debt Service Funds						
Amounts to Be Provided for Retirement of General Long-Term Debt by:						
City						6,313,478
State						<u>3,789,962</u>
Total assets and amounts to be provided for retirement of General Long-Term Debt	\$5,609,842	\$477,284	\$21,560	\$6,625,279	\$856,995	\$10,125,000

Continued

CITY OF BERLIN, NEW HAMPSHIRE
ALL FUNDS AND GENERAL LONG-TERM DEBT GROUP OF ACCOUNTS

BALANCE SHEETS, Continued

June 30, 1979

	General Fund	Special Revenue Funds	Debt Service Fund	Capital Projects Funds	Industrial Development and Park Authority	General Long-Term Debt Group of Accounts
<u>Liabilities:</u>						
Federal aid anticipation notes payable				\$2,500,000		
Accounts payable	\$ 80,842	\$ 53,960		1,185,268		
Retainage payable				854,488	\$ 8,400	
Other liabilities and accrued expenses	159,518					
Taxes collected in advance	36,610				30,007	
Due to other funds	3,797,442	110,540		2,488	38,407	
Total current liabilities						\$10,125,000
General long-term debt payable (Note 8)						10,125,000
Total liabilities	4,074,412	164,500		4,542,244	38,407	
Encumbrances outstanding	145,351	4,847				
<u>Fund Equity:</u>						
Contributed capital					819,302	
Accumulated deficit					(714)	
Fund balances:						
Reserved for appropriations	81,322	75,220				
Carried forward						
Reserved for subsequent years						
Expenditures (Note 10)	1,047,582					
Unreserved:						
Designated for debt service			\$21,560	2,083,035		
Designated for capital projects	261,175	232,717				
Undesignated	1,390,079	307,937	21,560	2,083,035	818,588	
Total liabilities, encumbrances and fund equity	\$5,609,842	\$477,284	\$21,560	\$6,625,279	\$856,895	\$10,125,000

The accompanying notes are an integral part of the financial statements

CITY OF BERLIN, NEW HAMPSHIRE

ALL GOVERNMENTAL FUNDS

STATEMENTS OF SOURCES AND USES OF FINANCIAL RESOURCES
AND CHANGES IN FUND EQUITY

for the year ended June 30, 1979

	General Fund (Note 3)	Special Revenue Funds	Debt Service Fund	Capital Projects Funds
Sources of financial resources:				
Local:				
Property taxes	\$4,935,280			
Resident taxes	74,000			
Other taxes	4,443			
Licenses, permits and fees	254,101			
Charges for services	70,515	\$ 168,029		
Interest income		6,191		
Fines and forfeits	23,930			
Other revenues	468,808			
Total local	5,831,077	174,220		
State:			\$405,935	
Intergovernmental revenues	2,679,959	285,834		
Grants				
Federal grants:				
EPA		1,096,897		\$6,022,649
EDA				1,593,580
Other federal grants				
Total sources	8,511,036	1,556,951	405,935	7,616,229

Continued

STATEMENTS OF SOURCES AND USES OF FINANCIAL RESOURCES
AND CHANGES IN FUND EQUITY, Continued

for the year ended June 30, 1979

	General Fund (Note 3)	Special Revenue Funds	Debt Service Fund	Capital Projects Funds
Uses of financial resources:				
Current:				
General government	\$1,251,118	\$ 176,174		
Public safety	1,133,976	87,883		
Highways and streets	1,096,817	293,647		
Health	104,014	85,482		
Welfare	128,475	7,331		
Culture and recreation	172,878	66,090		
School department	3,178,143	788,592		
Debt Service:				
Redemption of serial bonds			\$ 750,000	
Interest on serial bonds			580,660	
Interest on federal aid anticipation notes				\$ 82,954
Capital outlays		42,476		8,880,466
Total uses	<u>7,065,421</u>	<u>1,547,675</u>	<u>1,330,660</u>	<u>8,963,420</u>
Excess (deficiency) of sources over uses of financial resources	<u>1,445,615</u>	<u>9,276</u>	<u>(924,725)</u>	<u>(1,347,191)</u>
Interfund transfers:				
Transfers in	6,343	18,432	744,430	(60,145)
Transfers out	(658,717)	(6,343)	164,160	
Transfer from Berlin Water Works				(60,145)
Total interfund transfers	<u>(652,374)</u>	<u>12,089</u>	<u>908,590</u>	<u>(60,145)</u>
Excess (deficiency) of sources over uses of financial resources after interfund transfers	<u>793,241</u>	<u>21,365</u>	<u>(16,135)</u>	<u>(1,407,336)</u>
Fund equities, beginning of year, as previously reported	561,838	239,102	22,695	2,129,871
Restatements (Note 9)		47,470		1,410,500
As restated		286,572		3,540,371
Equity transfers in (out)	<u>35,000</u>		<u>15,000</u>	<u>(50,000)</u>
Fund equities, end of year	<u>\$1,390,079</u>	<u>\$ 307,937</u>	<u>\$ 21,560</u>	<u>\$ 2,083,035</u>

The accompanying notes are an integral
part of the financial statements.

CITY OF BERLIN, NEW HAMPSHIRE
ALL GOVERNMENTAL FUNDS
STATEMENTS OF SOURCES AND USES OF FINANCIAL RESOURCES
AND CHANGES IN FUND EQUITY
for the year ended June 30, 1979

	Budget (Note 3)	Actual Over (Under)	Actual Over (Under)
Sources of financial resources:			
Taxes:			
Property tax	\$4,935,280		
Resident tax	74,000	\$ 2,733	
Other taxes	1,705	2,738	
	<u>5,010,985</u>	<u>5,013,723</u>	
Licenses, permits and fees:			
Vehicle permits	226,000	240,233	
City clerk fees	7,530	4,728	
Dog licenses	1,700	2,391	
Beano licenses	2,000	1,980	
Junk licenses	100	115	
Restaurant licenses	200	427	
Bicycle licenses	100	227	
	<u>231,730</u>	<u>254,101</u>	
Intergovernmental revenue:			
Personal services tax	1,213,121	1,850,119	
Rooms and meals tax	136,257	134,067	
Interest and dividends tax	89,742	80,742	
Savings bank tax	39,274	39,274	
Railroad tax	3,445	3,445	
National forest land tax	22,670	29,743	
School department subsidies	330,577	349,329	
School grants - Federal and State	320,760	284,442	
School - cafeterias	277,687	304,688	
Debt service subsidy	83,322	84,276	
Highway department subsidy	59,624	96,612	
Welfare department state funds	500	1,050	
Fire department state reimbursements	500	113	
	<u>3,578,549</u>	<u>3,274,593</u>	
Charges for services:			
Cemetery Trusts	750		
Rent	1,500		
Health department	38,842		
Public works department	20,195		
	<u>61,287</u>	<u>70,515</u>	
Fines and forfeits:			
District Court	15,000		
	<u>15,000</u>	<u>23,930</u>	
Other sources:			
General revenue sharing	400,000		
Interest on delinquent taxes	19,000		
Interest on investments	130,000		
Uncommitted taxes	4,000		
Parks and recreation concessions	4,500		
Other	7,065		
	<u>564,565</u>	<u>868,808</u>	
Total sources before transfers	<u>8,461,986</u>	<u>9,505,666</u>	
Transfers from other funds:			
City share of vocational funds	35,000		
Industrial Development and Park Authority	44,000		
Parking Meter Fund			
Anti-Recession Fiscal Assistance Fund	68,445		
Total sources	<u>8,609,431</u>	<u>\$9,591,009</u>	
Appropriation of General Fund balance for expenditures	<u>3,567,750</u>	<u>\$ 381,579</u>	
	<u>\$9,241,681</u>	<u>\$ 9,209,430</u>	

The accompanying notes are an integral part of the financial statements.

GENERAL FUND

STATEMENT OF SOURCES AND USES OF FINANCIAL RESOURCES -
BUDGET, ENCUMBRANCES AND ACTUAL, Continued

for the year ended June 30, 1979

The accompanying notes are an integral part of the financial statements.

CITY OF BERLIN, NEW HAMPSHIRE

INDUSTRIAL DEVELOPMENT AND PARK AUTHORITY
STATEMENT OF NET COST TO CARRY PROPERTIES
AND RETAINED EARNINGS (DEFICIT)

for the year ended June 30, 1979

Expenses:

Interest on advances from municipality -
general obligation bonds

Insurance

Utilities

Other

Total carrying cost

Income:

Rent

Interest on mortgage receivable

Interest on invested cash

Net cost to carry properties

Retained earnings, July 1, 1973

Accumulated deficit, June 30, 1979

\$ 33,800
3,440
1,208
1,010
39,458

19,979
1,381
2,794
24,154

(15,304)

14,554

\$ (714)

CITY OF BERLIN, NEW HAMPSHIRE

INDUSTRIAL DEVELOPMENT AND PARK AUTHORITY
STATEMENT OF CHANGES IN FINANCIAL POSITION

For the year ended June 30, 1979

Uses of financial resources:

For operations:

Cost to carry properties, net

Repayment of advances from municipality -
general obligation bonds

Total uses of financial resources

\$ 15,304
10,000
\$ 25,304

Sources of financial resources:

Decrease in mortgage note receivable

Decrease in working capital

Total sources of financial resources

\$ 6,666
18,638
\$ 25,304

Changes in elements of working capital:

Increases in working capital:

Decrease in accrued interest payable

Decrease in due to General Fund

\$ 200
12,712
12,912

Decreases in working capital:

Decrease in cash

Decrease in interest payable

\$ (39,411)
(32)
(38,443)

Decrease in working capital

\$ 18,638

The accompanying notes are an integral
part of the financial statements.

CITY OF BERLIN, NEW HAMPSHIRE
STATEMENT OF CHANGES IN GENERAL LONG-TERM DEBT
for the year ended June 30, 1979

	Balance, July 1, 1978	General Obligation Bonds Retired	Balance, June 30, 1979
Amounts available in Debt Service Fund	\$ 22,695	\$ 1,135	\$ 21,560
Amounts to be provided for retirement of general long-term debt:			
State of New Hampshire	3,989,433	199,471	3,789,962
Berlin Water Works	1,710,000	60,000	1,650,000
City	5,152,872	489,394	4,663,478
	<u>\$10,875,000</u>	<u>\$750,000</u>	<u>\$10,125,000</u>
General long-term debt:			
School	\$ 2,235,000	\$225,000	\$ 2,010,000
Public improve- ments	160,000	25,000	135,000
Fiscal year change	1,800,000	200,000	1,600,000
Waste water treat- ment facility	4,540,000	230,000	4,310,000
Industrial park building	430,000	10,000	420,000
Berlin Water Works	<u>1,710,000</u>	<u>60,000</u>	<u>1,650,000</u>
	<u>\$10,875,000</u>	<u>\$750,000</u>	<u>\$10,125,000</u>

The accompanying notes are an integral
part of the financial statements.

CITY OF BERLIN, NEW HAMPSHIRE
SCHEDULE OF BONDS PAYABLE

June 30, 1979

General Obligation Serial Bonds	BOND PRINCIPAL				BOND INTEREST			
	Int. Rate %	Maturity Date	Balance July 1, 1978	Principal Payments June 30, 1979	Principal Payments		Due Subsequent June 30, 1979	Due Subsequent June 30, 1980
					Due 1980	Years		
School Bonds Outstanding:								
School equipment - 1958	3.4	1978	\$ 15,000	\$ 15,000	\$ 125,000	\$ 255	\$ 63,000	\$ 312,000
School building - 1968	4.8	1990	1,500,000	125,000	50,000	69,000	32,775	172,425
School building - 1971	5.7	1990	950,000	50,000	35,000	35,000	2,152	
School building - 1974	6.6	1979	70,000	32,000	210,000	1,800,000	96,930	484,425
			2,235,000	225,000	2,010,000	1,08,345		
Public Improvements Bonds								
Public improvements - 1966	4.0	1986	120,000	15,000	15,000	90,000	4,200	12,600
Public improvements - 1972	4.75	1982	40,000	10,000	10,000	20,000	1,425	1,425
			160,000	25,000	25,000	110,000	5,625	14,025
Fiscal year change bonds -								
Fiscal year change bonds - 1978	5.375	1986	1,800,000	200,000	200,000	1,400,000	80,625	263,375
Water Treatment Facility								
Water treatment facility bond - 1978	5.2	1998	4,540,000	230,000	230,000	4,080,000	224,120	2,006,160
Industrial park building - 1974	8.0	1995	430,000	10,000	15,000	405,000	33,000	308,600
			9,165,000	600,000	680,000	7,795,000	440,300	3,076,585
Berlin Water Works								
Water filtration plant bonds - 1976	6.2	1995	1,770,000	60,000	75,000	1,575,000	99,975	792,825
			\$1,835,000	\$750,000	\$750,000	\$9,370,000	\$540,275	\$3,969,410

The accompanying notes are an integral part of the financial statements.

CITY OF BERLIN, NEW HAMPSHIRE NOTES TO FINANCIAL STATEMENTS

1. Summary of Significant Accounting Policies:

A summary of significant accounting policies employed in preparation of the financial statements follows:

Fund Accounting

Financial activities are recorded in the individual funds or group of accounts described below, each of which is deemed to be a separate accounting entity. A statement of general fixed assets as of June 30, 1979 is not presented as records of their cost are not maintained.

General Fund

Transactions related to resources obtained and used for delivery of those services traditionally provided by a municipal government, which are not accounted for in other funds, are accounted for in the General Fund. These services include, among other things, general government, public safety, highways and streets, public works, schools and recreation.

Special Revenue Funds

Transactions related to resources obtained and used under certain federal and state grants and from other sources, upon which restrictions are imposed, are accounted for in Special Revenue Funds. Examples of funds included are the Community Development Grants, General Revenue Sharing, Antirecession Fiscal Assistance and Comprehensive Employment and Training Act funds.

Debt Service Fund

Transactions related to resources obtained and used for the payment of interest and principal on long-term general obligation debt are accounted for in Debt Service Funds.

Capital Projects Funds

Transactions related to resources obtained and used for the acquisition, construction or improvement of capital facilities are accounted for in Capital Projects Funds. Such resources are derived principally from proceeds of general obligation bond issues and from federal and state grants. Projects included at June 30, 1979 are principally the Wastewater Treatment, East Side Arterial, School Building - Vocational and Public Improvements 1970.

Enterprise Fund

Transactions related to the acquisition, development and disposal of industrial land and facilities are accounted for in an Enterprise Fund - Industrial Development and Park Authority.

General Long-Term Debt Group of Accounts

Unmatured long-term general obligation bonds payable are accounted for in the Long-Term Debt Group of Accounts.

Basis of Accounting

The accounts of the General, Special Revenue and Debt Service Funds are maintained and reported on the modified accrual basis of accounting. Under the modified accrual basis of accounting, sources of financial resources and assets are recognized when measurable and available to finance operations during the year, uses of financial resources and liabilities are recognized when obligations are incurred from receipt of goods and services.

When assessments are made by the state or in the case of judgments and claims against the City, when there is a probability that such judgments and claims will result in liabilities, the amounts of which can be reasonably estimated. Interest on long-term general obligation bonds payable is recognized when it becomes payable. The City follows the policy of recording property and resident taxes on the accrual method and other General Fund revenue, such as motor vehicle permits, on a cash basis. Interest income is recorded as receivable and a source of financial resources as earned. Federal revenue sharing assistance is recorded as receivable and a source of financial resources as the entitlement occurs. Federal and state reimbursement type grants are recorded as receivables and sources of financial resources as the related uses of financial resources are recorded.

The accounts of the Capital Projects Fund and Industrial Development and Park Authority are maintained and reported on the accrual basis of accounting.

Materials and supplies are considered expended when purchased and inventory is not reflected in the financial statements.

Capital expenditures of the Industrial Development and Park Authority are recorded as investments, at cost, which is not in excess of net realizable value, held for subsequent sale.

General obligation bonds supported by general revenues are obligations of the city as a whole and not its individual constituent funds. Accordingly, all unmatrued obligations which are backed by the full faith and credit of the City are accounted for in the General Long-Term Debt Group of Accounts.

General obligation bonds of the City issued to finance investment property of the Industrial Development and Park Authority are included in the General Long-Term Debt of Accounts and are reflected as contributed capital of the Industrial Development and Park Authority.

2. Budgetary Accounting and Encumbrances

General governmental revenues and expenditures accounted for in the General Fund, Debt Service Fund and Community Development Grants, General Revenue Sharing, Antirecession Fiscal Assistance and Comprehensive Employment and Training Act Special Revenue Funds, are controlled by a formal integrated budgetary accounting system in accordance with various legal requirements within the City's operations.

Appropriations in such funds are encumbered upon issuance of purchase orders, contracts or other forms of legal commitments. Even though certain goods and services have not been received, the transactions are accounted for as a use of budgeted appropriations in the year that the commitment is made.

Appropriated fund balance of the General Fund contains the unexpended appropriations carried from the current and previous years identified by the City Council for the following purposes:

Finance Department - truck	\$ 9,801
Fire Department - NCR programming costs and OSHA	2,289
Urban Renewal - parking lots	16,751
Dead River Project - soil conservation	2,000
School Department - capital outlay	19,072
Public Works - vehicles	5,342
Health Department - equipment	1,328
Welfare - state payments	14,635
Public Works Equipment	10,104
	<u>\$81,322</u>

Health Department - equipment (\$1,328), Welfare - state payments (\$14,635) and Public Works Equipment (\$10,104) represent amounts appropriated from the current year's budget.

3. Reconciliation of General Fund Sources and Uses of Financial Resources

General fund expenditures reported in the Statement of Sources and Uses of Financial Resources - Budget, Encumbrances and Actual are presented on the same basis as the budget adopted by the City. The amounts differ from expenditures reported in conformity with Generally Accepted Accounting Principles in the Statement of Sources and Uses of Financial Resources and Changes in Fund Equity as follows:

	Sources	Uses
Statements of Sources and Uses of Financial Resources and Changes in Fund Equity	\$8,411,036	\$7,065,421
School Grants and Cafeteria - Special Revenue Fund	594,630	594,630
General Revenue Sharing - reported in Special Revenue Fund	400,000	389,534
Expenditures of amounts included in appropriated fund balance, beginning of year, net		(78,021)
Transfer from Industrial Development and Park Authority - reported in Debt Service Fund	44,000	44,000
Interfund granting transfers	9,343	658,717
Interfund equity transfer	35,000	
	<u>\$9,411,036</u>	<u>\$9,474,281</u>

Statement of Sources and Uses of Financial Resources - Budget, Encumbrances and Actual:

Actual	\$9,411,036	\$9,494,084
Encumbrances		<u>150,137</u>
		<u>\$9,474,281</u>

4. Retirement Costs:

Substantially all employees of the City participate in the State of New Hampshire Retirement System. Under this plan, police and firemen contribute 9.3% of annual compensation and all other employees contribute 4.6%. The City's contribution is based upon an actuarial valuation of the State plan as of June 30, 1977, and has been set at 7.65% of annual compensation for police, 8.70% for firemen, 2.12% for teachers, and 3.25% for all other employees. The City's contribution rate provides for normal cost annually and for amortization of past service cost over 20 years. The amount, if any, of the excess of vested benefits over pension fund assets for the City is not available. Employees of the Public Works Department and certain Recreation Department personnel are covered under a City sponsored plan. The value of vested benefits in excess of the assets of this plan was approximately \$142,000 at September 1, 1978, the date of the latest actuarial valuation. Annual cost includes amortization of prior service costs over periods of 20 (State plan) to 30 (City plan) years. The City's policy is to fund pension costs accrued. Pension expenditures of the General Fund for the year were approximately \$147,000 for the State plan and \$39,000 for the City plan.

5. Vacation and Sick Pay:

City employees may accumulate sick leave in amounts ranging to a maximum of 60 to 90 days and are entitled to a 50% to 100% payment upon retirement. Teachers may accumulate a maximum of 80 sick leave days and are entitled to 60 days payment upon termination or retirement after completing 10 years of employment. The City records the cost of sick leave only when payments are made. The accumulated sick leave at June 30, 1979 is estimated to be approximately \$795,000.

6. Industrial Development and Park Authority:

The Industrial Development and Park Authority was established July 15, 1974, pursuant to Chapter 26 of the laws of 1974. The Authority was re-established on September 19, 1975 under the provisions of RSA 162-G, for the purpose of acquisition, development and disposal of industrial land and facilities.

Investment property is carried at cost, which approximates net realizable value. The investment property is being held for sale and, accordingly, depreciation has not been provided. Rental income may be received until the property is sold.

The mortgage note receivable bears interest at 7% and is repayable in quarterly principal installments of \$1,667, plus interest, to 1981.

7. Capital Projects Funds Transfers:

The School Building - Vocational Fund, a Capital Project Fund, balance at July 1, 1978 included \$484,312 received from the State of New Hampshire as reimbursement for conversion of approximately 19,000 square feet of Berlin High School floor space into an area vocational center for the communities of Berlin, Gorham and Groveton. During the year ended June 30, 1979, an equity transfer of \$35,000 was made to the General Fund. The remaining funds, unless appropriated by the City Council for other purposes, must be used to retire the related School Building - 1971 general obligation serial bonds.

Additional transfers from the Capital Projects Funds represent \$60,145 of payments made by Waste Water Treatment Project on general obligation bonds sold during the year ended June 30, 1978, and an equity transfer of \$15,000 when the Public Improvement Project of 1969 was closed out.

8. General Long-Term Debt Payable:

General obligation bonds outstanding of \$1,600,000 issued to finance a fiscal year-end change authorized under Chapter 172 of the laws of 1972, and general obligation bonds of \$150,000 issued to finance the wastewater treatment facility and the Industrial Development and Park Authority general obligation bonds of \$420,000 under Chapter 26 of the laws of 1974, are not includable in these net income funds of the City for the purpose of determining the City's legal borrowing limitation.

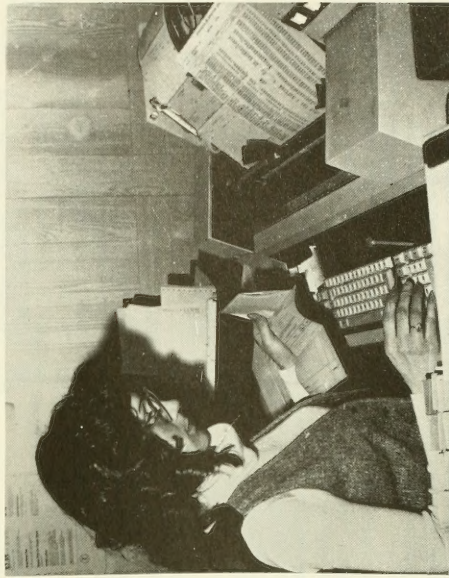
The wastewater treatment facility general obligation bonds are guaranteed by the full faith and credit of the State of New Hampshire. The State has agreed to subsidize \$3,989,433 of the original bond issue in installments when due.

CITY OF BERLIN, NEW HAMPSHIRE
NOTES TO FINANCIAL STATEMENTS, Continued

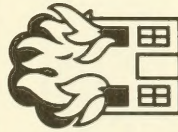
FINANCE DEPARTMENT

City Comptroller, Aline Boucher and her staff are responsible for thousands of financial transactions each year. Financial records are maintained for the city's annual \$10 million cash flow. In addition this department handles all insurance programs for the city and school system.

Photo: JoAnn Gorham. Other staff members are: Bea Landry, Jeannette Laflamme.



8. General Long-Term Debt Payable, Continued:
General obligation serial bonds payable include \$1,550,000 Berlin Waterworks bonds which are intended to be repaid from revenues of the Water Works.
9. Restatements:
Fund equities of the Special Revenue and Capital Projects Funds at June 30, 1978 have been restated to record reimbursements receivable at that date.
If the receivable had been reflected in the financial statements for the year ended June 30, 1978, the Special Revenue Fund equity at year end would have been increased by \$1,410,500 in the Capital Projects Funds and \$47,470 in the Special Revenue Funds.
10. General Fund - Fund Balance Reserved for Subsequent Year's Expenditures:
The Fund balance in the General Fund at June 30, 1979 was reserved in the amount of \$1,047,582 for capital outlays and the City's share of the wastewater treatment project that were appropriated in the 1980 budget. The source of the appropriation was mainly unanticipated Business Profits Tax revenue of approximately \$637,000.
11. Contingencies:
There are various claims and suits pending against the City which arise in the normal course of the City's activities. In the opinion of legal counsel and City management, the ultimate disposition of these various claims and suits will not have a material effect on the financial position of the City.
12. Related Party Transactions:
The City participates in the operations of the Berlin Airport Authority, a legal entity organized as a separate legal entity under the laws of the State of New Hampshire. The Authority is controlled by a Board, the majority of whose members are appointed by the Mayor. For the year ended June 30, 1979, the City contributed \$18,720 as its share of the operation of the Authority.



FIRE ALARM BOXES

227 Willard and River Streets
231 Chemical Mill
241 New Berlin High School
242 Junior High School, State Street
261 Church and Noyes Streets
262 Upper Church Street
263 Portland Street, Upper End
264 Lincoln Avenue

FIRE CALLS NO. 1

1 Chief's Call
12 Sweden and Eighth Streets
13 Main Street and Seventh Streets
14 Main Street and Brown Ave.
15 Main and Second Streets
16 Guilmette and Summer Streets
17 Androsoggin Valley Hospital, Main St.
18 Spring Street and Hillside Avenue
19 Main and Cambridge Streets
112 Burgess Time Office
121 Burgess Log Pile
122 Norway and Fifth Streets
123 Main and Eighth Streets
124 Brown School and Norway Streets
131 Riverside Mill, rear Burgess Mill
161 Cedar and Summer Streets
163 Hillside Avenue at Pumping Station
164 Jordan Avenue
165 Highland Park Avenue
171 Saint Regis Academy, Main Street
172 Success and School Streets
173 Androsoggin Valley Hospital, School St.
174 Burgess School

FIRE CALLS NO. 2

2 Test or under control
21 Prospect Street
22 Willard and Pine Streets
23 High Street and Hillside Avenue
24 High and Pleasant Streets
25 Main and Mason Streets
26 High and Portland Streets
27 Willard and Emery Streets
28 Blanchard Street and Hillside Avenue
29 Granite and Mason Streets
213 Engineering Office Building, Brown Co.
221 Rear of Ware Knitters
223 Marston School and Pine Streets
224 York and Cole Streets
225 Pleasant Street
226 Cole Street and Urban Renewal

FIRE CALLS NO. 3

3 Recall of men off duty
31 Main Street, Public Service
32 Green Square
33 Central Fire Station
34 Green Street and First Avenue
35 Cross Machine Shop
36 Mechanic Street
37 Glen and Watson Avenues
38 Park Street and Madison Avenue
321 Cascade Mill
322 Watson Street, Pumping Station
323 Sewage Treatment Plant

FIRE CALLS NO. 4

41 Clark Street and Second Avenue
42 Madigan Street and Third Avenue
43 Wight Street and Fourth Avenue
44 Western Avenue
45 Mount Forist Street
46 Western Avenue, middle
47 Western Ave., lower end
48 Western Avenue, and Williams Street
49 Cascade Street and Wentworth Avenue
412 Mount Forist Street and Third Avenue
413 Petrograd Street
421 Wight and Duguay Streets
422 Jobert Street and Fourth Avenue
423 Madigan Street and Sixth Avenue
424 Morneau Warehouse
431 Granite State, Plant No. 2
432 City Garage
433 Adley's Terminal
435 Granite State, Plant No. 1
436 Granite State, Plant No. 1
437 Granite State, Plant No. 1
444 Second Avenue and Hill Street
451 Bartlett School
452 First Avenue, lower end
453 Second Avenue and Laurel Street

FIRE CALLS NO. 5

5 Kent and Derrah Streets
51 Burgess and Thomas Streets
52 Goebel Street
53 Burgess and Grafton Streets
54 Coos and Grafton Streets
55 Entrance to Forbush Park
56 Napert Village at Gauthier Street
57 Forbush Avenue and Trudel Street
511 Hutchins Street, Wood Pile
512 Rear of U-Drive-It
513 Bridge and Verdun Streets
521 Burgess Street, lower end
522 Champlain and Thomas Streets
531 Grafton and Lancaster Streets
532 Grafton and Kent Streets
533 Hillsboro and Merrimack Streets
534 East Mason and Hillsboro Streets

FIRE CALLS NO. 6

6 Top of Hillside Avenue
61 Hutchins and Sully Streets
62 Verdun and Argonne Streets
63 Countryside Avenue and Walsh St.
64 A.V.H. and Hutchins Street
65 Liberty Gardens
612 Hutchins Street, Quonset Hut
613 Pepin's Trailer Park
614 Berlin High School, Forestry Bldg.
615 Industrial Park, East Milan Road

FIRE CALLS NO. 7

7 School and First Streets
71 Sweden and Twelfth Streets
72 Saint Vincent de Paul
73 Howard Street
721 Replacement Box

FIRE CALLS NO. 8

8 Norway and Tenth Streets
81 Norway and Twelfth Streets
82 Riverside Drive and Noury Street
83 New Hampshire Voc-Tech College
84 Coos County Nursing Home
85 Riverside Drive and Cates Hill Road

FIRE CALLS NO. 9

9 Seventh and Sweden Streets

CITY TELEPHONE DIRECTORY

Androscoggin Valley Home Care Services, City Hall..... 752-2120
 Assessors, City Hall..... 752-6350
 Berlin District Court, Green Street..... 752-3132
 Berlin Housing Authority, 10 Granite Street..... 752-4240
 Berlin Municipal Airport, Milan..... 449-2168
 Berlin Pollution Control Facility, off Devens Street..... 752-7230
 Building Inspector, City Hall..... 752-1272
 City Attorney, 206 Main Street..... 752-3322
 City Clerk, City Hall..... 752-2340
 City Engineer, City Hall..... 752-3407
 City Manager, City Hall..... 752-7532
 City Treasurer, City Hall..... 752-1610
 Civil Defense Department, City Hall..... 752-4450
 Community Development Dept., City Hall..... 752-1630
 Dog Constable, 135 Green Street..... 752-3131
 Economic Development Dept., City Hall..... 752-1630
 Finance Department, City Hall..... 752-1610
 Fire Department, Main Street..... 752-3134
 Health Department, City Hall..... 752-1272
 Housing Inspector, City Hall..... 752-1272
 Information & Complaints, City Hall..... 752-5245
 Mayor, City Hall..... 752-2340
 Police Department, Green Street..... 752-3131
 Pollution Control, City Hall..... 752-3407
 Public Health Nurse, City Hall..... 752-1272
 Public Library, 270 Main Street..... 752-5210
 Public Works Department
 Office, City Hall..... 752-4450
 Garage, Wight Street..... 752-1460
 Recreation Department, First Avenue..... 752-2010
 School Department
 Bartlett School, Mt. Forest Street..... 752-3220

Bi-Lingual Program, School Street..... 752-2577
 Brown School, Norway Street..... 752-1471
 Bus Garage, Granite Street..... 752-1883
 Business Administrator, Hillside Avenue..... 752-6500
 Elementary Consultant, School Street..... 752-5832
 Fifth-Sixth Grades School, School Street..... 752-5832
 Forestry Program Field Office,
 Thompson Farm..... 752-2002
 Junior High School, State Street
 Office..... 752-5211
 Guidance Office..... 752-7544
 Nurse..... 752-4242
 King School, 153 Grafton Street..... 752-2628
 Marston School, Pine Street..... 752-2170
 Senior High School, Willard Street
 Office..... 752-4122
 Guidance Office..... 752-4355
 Lunch Supervisor..... 752-4060
 Nurse..... 752-4057
 Welding Shop..... 752-3576
 Superintendent of Schools, Hillside Avenue..... 752-6500
 Title One Office, School Street..... 752-3478
 Vocational Building Trades, 1327 Main Street..... 752-1292
 Vocational Director, Willard Street..... 752-6112
 Tax Collector, City Hall..... 752-6350
 Water Department
 Office, City Hall..... 752-1677
 (or no answer)..... 752-3131
 or..... 752-3134
 Filtration Plant, West Milan Road..... 752-2143
 Storehouse, Willow Street..... 752-3011
 Welfare Department, City Hall..... 752-2120

